

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

July 1st 2011- June 30th 2012

1. Details of the Institution

1.1 Name of the Institution

Khalisani Mahavidyalaya

1.2 Address Line 1

Khalisani

Address Line 2

College Road

City/Town

Chandannagar

State

West Bengal

Pin Code

712138

Institution e-mail address

khalisanimahavidyalaya@gmail.com

Contact Nos.

(033) 2682-5530/9517

Name of the Head of the Institution:

Dr. Nepankar Hazra

Tel. No. with STD Code:

(033) 2682-6600

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 2.3 | 2008 | 2013 |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 submitted to NAAC on (31/12/2015)
- ii. AQAR 2012-13 submitted to NAAC on (31/12/2015)
- iii. AQAR 2013-14 submitted to NAAC on (31/12/2015)
- iv. AQAR 2014-15 submitted to NAAC on (31/12/2015)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

N.A.

1.11 Name of the Affiliating University (for the Colleges)

The University of Burdwan

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

| | | | |
|--|-------|------------------------------|-------|
| Autonomy by State/Central Govt. / University | N. A. | | |
| University with Potential for Excellence | N. A. | UGC-CPE | N. A. |
| DST Star Scheme | N. A. | UGC-CE | N. A. |
| UGC-Special Assistance Programme | N. A. | DST-FIST | N. A. |
| UGC-Innovative PG programmes | N. A. | Any other (<i>Specify</i>) | N. A. |
| UGC-COP Programmes | N. A. | | |

2. IQAC Composition and Activities

| | |
|---|------------------|
| 2.1 No. of Teachers | 05 and Principal |
| 2.2 No. of Administrative/Technical staff | 01 |
| 2.3 No. of students | 00 |
| 2.4 No. of Management representatives | 01 |
| 2.5 No. of Alumni | |
| 2.6 No. of any other stakeholder and community representatives | |
| 2.7 No. of Employers/ Industrialists | |
| 2.8 No. of other External Experts | |
| 2.9 Total No. of members | 08 |
| 2.10 No. of IQAC meetings held | 02 |

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|--|--|
| Proper running of Remedial courses; Emphasis on more vigorous evaluation through class tests and emphasis on attendance | The UGC sponsored remedial coaching classes, coaching for entry in services served a lot for the students particularly of the non-creamy layer; Class tests, Annual Test Examination and attendance of the students of the Honours Departments are notified and conveyed to the guardians through meeting |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | | | | |
| PG | | | | |
| UG | 14 | 0 | 0 | 0 |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| Total | 14 | 0 | 0 | 0 |
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | |
| Trimester | |
| Annual | √ |

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision/ Regulation done by the affiliating University, syllabus updated in Geography

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

| | | | | | |
|------------------------------------|-------|------------------|----------------------|------------|--------|
| 2.1 Total No. of permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others |
| | 19 | 13 | 5 | 0 | 0 |

2.2 No. of permanent faculty with Ph.D. 5

| | | | | | | | | | | |
|---|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year | Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| | R | V | R | V | R | V | R | V | R | V |
| | 0 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |

2.4 No. of Guest and Visiting faculty and Temporary faculty 24 Guests Teachers 09 PTTs

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------------------|---------------------|----------------|-------------|
| Attended Seminars/ Workshops | 2 | 5 | 4 |
| Presented papers | 2 | 1 | 1 |
| Resource Persons | 1 | | |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Student Centric learning, students are encouraged in writing articles, publishing wall magazines, conducting educational tours, etc. more ICTs are used in class room teaching

2.7 Total No. of actual teaching days during this academic year 156* excluding all other days including exam days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Followed the three part UG examination by the University of Burdwan

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 02

2.10 Average percentage of attendance of students More than 50%

2.11 Course/Programme wise
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|-------------|---|-----|-----|--------|
| | | Distinction | I | II | III | Pass % |
| Bengali Hons | 38 | | | 32 | | 84.2 |
| English Hons | 24 | | 1 | 18 | | 79.1 |
| Sanskrit Hons | 31 | | | 27 | | 87.09 |
| Geography Hons | 19 | | | 19 | | 100 |
| History Hons | 31 | | | 20 | | 64.51 |
| Pol. Sc. Hons | 23 | | | 18 | | 78.26 |
| Philosophy Hons | 14 | | | 11 | | 78.57 |
| Economics Hons | 3 | | | 2 | | 66.66 |
| Mathematics Hons | 4 | | | 2 | | 50 |
| Accountancy Hons | 40 | | | 29 | | 72.5 |
| B.A. General | 213 | | 2 | 124 | | 59.15 |
| B.Com General | 28 | | | 15 | | 53.57 |
| B.Sc. Pure Gen | 2 | | | | | |
| Bio.Sc. Gen | 3 | | 1 | | | 33.33 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|---|
| Refresher courses | 0 |
| UGC – Faculty Improvement Programme | 0 |
| HRD programmes | 0 |
| Orientation programmes | 2 |
| Faculty exchange programme | 0 |
| Staff training conducted by the university | 0 |
| Staff training conducted by other institutions | 0 |
| Summer / Winter schools, Workshops, etc. | 0 |
| Others | 2 state level and 1 national level seminar organized by the College |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 11 | 10 | 0 | 6 |
| Technical Staff | 3 | 1 | 0 | 0 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages the teachers i) in making proposals for Minor Research Projects funded by the UGC and other agencies, ii) in taking initiatives in publishing papers and articles, iii) in attending International and National Level Seminars, iv) in submitting proposals for UGC sponsored seminars in the College, etc.

3.2 Details regarding major projects: Nil

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | N.A | N.A | N.A | N.A |
| Outlay in Rs. Lakhs | N.A | N.A | N.A | N.A |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 01 | 0 | 0 | 0 |
| Outlay in Rs. Lakhs | 1,00,000 | 0 | 0 | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 02 | 02 | 0 |
| Non-Peer Review Journals | 00 | 03 | 0 |
| e-Journals | 0 | 0 | 0 |
| Conference proceedings | 0 | 0 | 0 |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|---------------------------------|------------------------|----------|
| Major projects | | | | |
| Minor Projects | 2011-12 | UGC | 1,00,000 | 1,00,000 |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | | | | |
| Any other(Specify) | 2011 | Indian National Science Academy | | |
| Total | | | 1,00,000 | 1,00,000 |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | | 1 | 2 | | |
| Sponsoring agencies | --- | UGC | UGC | ---- | --- |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | 0 |
| | Granted | 0 |
| International | Applied | 0 |
| | Granted | 0 |
| Commercialised | Applied | 0 |
| | Granted | 0 |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|------------------------------------|-------|------------|------|---------|
| 01 | | Indian National Science Academy | | | | |

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 0 State level 0
National level 0 International level 0

3.22 No. of students participated in NCC events:

University level 0 State level 0
National level 0 International level 0

3.23 No. of Awards won in NSS:

University level 0 State level 0
National level 0 International level 0

3.24 No. of Awards won in NCC:

University level 0 State level 0
National level 0 International level 0

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation camp on 06.09.11
- Special camp for students for inclusion of name in the voters lists.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|--|-----------------------------------|---------------------------------------|-----------------------------------|
| Campus area | 2.32 acre with 3218 ² m built-up area | 4000 ² m built-up area | State Government | Total expenditure in Rs. 34 lakhs |
| Class rooms | 15 | 01 | State Government | |
| Laboratories | 10 | 01 | State Government | |
| Seminar Halls | 0 | 01 | State Government | |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | | Computers and accessories | College Fund, UGC, State Govt. Grant. | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | 4,77,694 | UGC, State Govt. and others | |
| Others | | | | |

4.2 Computerization of administration and library

Both the office and the library are partially computerised. Utilization of technology is done in admission, election, registration, form fill up and other data management mechanisms

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|---------|-------------|-------|-------|---------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 22689 | 4764690 | 340 | 71413 | 23029 | 4836103 |
| Reference Books | | | | | | |
| e-Books | | | | | | |
| Journals | | | | | | |
| e-Journals | | | | | | |
| Digital Database | | | | | | |
| CD & Video | | | | | | |
| Others (specify) | | | | | | |

Including both text and reference books

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|---------------|
| Existing | 33 | 01 | Yes | 07 | 01 | 03 | 05 | 01 Staff Room |
| Added | 02 | | | | | | | |
| Total | 35 | | | | | | | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

5 Teaching staffs have training in Computer related programs.
Students of Accountancy Honours and Mathematics honours are provided with necessary computer training as per curriculum.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|----------------------|
| i) ICT | Rs. 3,25,651 |
| ii) Campus Infrastructure and facilities | Rs. 6,49,614 |
| iii) Equipments | Rs. 4,77,694 |
| iv) Others | Rs. 32,48,400 |
| Total : | Rs. 47,01,359 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC proposes proper implementation and execution of UGC sponsored Remedial Classes, Coaching for entry in services and Career Counselling Cell for students of non-creamy layer. The Cell also gives proposal for organizing UGC sponsored National and State level seminars.

5.2 Efforts made by the institution for tracking the progression

The following efforts are made by the management. The Governing Body, the Teachers' Council, IQAC and other statutory bodies of the institution held meeting at regular intervals to monitor the process of progression

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 1853 | 0 | 0 | 0 |

(b) No. of students outside the state

0

(c) No. of international students

0

| | | | | | |
|-----|------|----|-------|-----|----|
| | No | % | | No | % |
| Men | 1075 | 58 | Women | 778 | 42 |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|-----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| | | | | | | 1455 | 317 | 39 | 42 | 0 | 1853 |

Demand ratio 3:1 Dropout % 26*

Not actual drop out, it includes inter college and internal departmental transfer in first year and non-appearing of students in Part-I/ Part-II/ Part-III examinations.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

UGC sponsored Coaching for Entry in Services for students of non-creamy layer.

No. of students beneficiaries

180

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Total 24 sessions for career counselling are held under the guidance of 12 external experts, 123 students participated in the counselling classes

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 02 | 105 | 39 | Nil |

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

Champion in University level in KhoKho men and women, Runners in Kabadi men, Non-Govt. football meet semi-final, table tennis semi-final, One national level Kabadi

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|-----------------------------|---|
| Financial support from institution | 20 full free, 152 half free | Full and half tuition fee of respective departments is exempted |
| Financial support from government | 420 | Data not available with College |
| Financial support from other sources | Nil | |
| Number of students who received International/ National recognitions | Nil | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: New class room for arts, enhancement of library books, toilet facilities, safe drinking water facilities.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- To impart higher education to a relatively backward rural base.
- To keep pace with the changing demands of education, particularly ICT based education.

6.2 Does the Institution has a Management Information System

The Governing Body interacts and receives inputs with other statutory bodies like the departments, statutory bodies like Finance Committee, Teachers Council and others, ICTs are used for this purpose. Financial audit has been conducted and approved by the GB. Administrative and academic data base has been summarised in the DCF-II of AISHE conducted by the Ministry of Human Resource.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Change in the syllabus in Geography by mother University and steps taken accordingly through proper planning, Recommendation for introduction of Education and Sociology as combination in B.A General

6.3.2 Teaching and Learning

Remedial classes and Coaching for entry in services, two State level and a National level seminar.

6.3.3 Examination and Evaluation

Annual system of evaluation is in vogue. The College is following the Three Part Evaluation System in accordance with academic calendar, Students performance are conveyed through parent teachers meet.

6.3.4 Research and Development

One MRP is continuing, One teacher is guiding research, the management and IQAC is encouraging the faculties in research

6.3.5 Library, ICT and physical infrastructure / instrumentation

First phase of annex building completed, Extension of reprographic facilities, purchase of text and reference books, etc.

6.3.6 Human Resource Management

The college is managing all affairs both academic and administrative, in spite of acute dearth in human resources. All the faculties and support staff are over-burdened.

6.3.7 Faculty and Staff recruitment

To encounter the shortage of staff the Management is recruiting guest lecturers and casual non-teaching staff as per requirements.

6.3.8 Industry Interaction / Collaboration

All the three seminars, two state level and one National level are outcome of collaboration with departments of other colleges. Besides, the Department of history extended its support in a state level seminar in Kabi Sukanta Mahavidyalaya.

6.3.9 Admission of Students

Provision for downloading and filling up of forms is available in the College website. Elaborate prospectus, rise in intake following all government norms.

6.4 Welfare schemes for

| | |
|--------------|---|
| Teaching | GSLI, Loan from PF, Salary Savings Scheme |
| Non-teaching | GSLI, Loan from PF, Salary Savings Scheme, Puja Advance |
| Students | Stipends, Students Health Home, Students Aid Fund |

6.5 Total corpus fund generated

Rs. 28,41,806

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|---------------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | AISHE by MHRD | No | N.A. |
| Administrative | Yes | AISHE by MHRD | No | N.A. |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes N.A No N.A

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N. A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

The alumni of the College are continuously engaging themselves in all sorts of development activities, particularly in the process of generating fund.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher meetings are held in the Departments and on institutional basis where performances of the students are conveyed to the guardians.

6.13 Development programmes for support staff

The office staffs are given informal training in computer and necessary software as required by the skilled faculties of the College.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The campus has been declared as a green and clean campus, campus cleaning, plantation; environment related seminars are some of the initiatives taken by the College.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Alternative energy through solar panel to keep the electricity bill in check,
- Interactive learning system by the means of departmental tours, publication of wall magazines and institutional magazine named *Batayan*, seminars by students, etc.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Successful implementation of UGC sponsored National/ State Level seminars,
- The UGC sponsored courses are running properly.
- Parent Teachers' meeting highlighting the all-round performance of the students.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Well organized cultural activities throughout the year which maintains a good cultural ambience in the institution. Cultural programme to commemorate the 70th death anniversary of Rabindranath Tagore
- Annual Blood donation camp organized on 06.09.11 where many students donated

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Two UGC sponsored seminars are organized which directly addressed the environmental issues a) “Bio-diversity, depletion and Economic Crisis” organized by the Department of Geography and b) Climate Change and Economic Development” organized by the Departments of Economics and Commerce

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

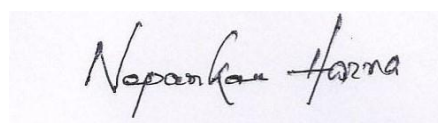
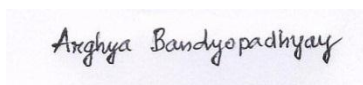
The intake of the college is gradually rising year after year while more and more posts are remaining vacant. This is serious concern for the College management.

8. Plans of institution for next year

- Proposal submitted for change in the internal evaluation mechanism from the next session
- More developments in terms of infrastructure and ICT enabled teaching.
- Restitution of NSS unit of the College.

Name DR. Arghya Bandyopadhyay

Name Dr. Napankar Hazra



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |
