



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		KHALISANI MAHAVIDYALAYA
Name of the head of the Institution		Dr. Nepankar Hazra
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03326825530
Mobile no.		9433832095
Registered Email		khalisanimahavidyalaya@gmail.com
Alternate Email		jayati.e@gmail.com
Address		College Road, Khalisani
City/Town		Chandannagar
State/UT		West Bengal
Pincode		712138
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Jayati Bhattacharya (Ghosh)
Phone no/Alternate Phone no.	03326825530
Mobile no.	9433832095
Registered Email	iqac.khalisani.mahavidyalaya@gmail.com
Alternate Email	khalisanimahavidyalaya@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://khalisanicollege.ac.in/pdf/iqac/AOAR_2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://khalisanicollege.ac.in/pdf/academic/academic-calendar-2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.30	2008	16-Sep-2008	15-Sep-2013
2	B++	2.77	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	30-Sep-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	05-Sep-2019 01	12

IQAC Meeting	20-Sep-2019 01	12
Programme to Celebrate Bicentenary Birthday of Bidyasagar	26-Sep-2019 01	76
Publication of the Annual issue of the Institutional Journal 'Dialogic Space'	02-Dec-2019 01	200
Invited Lecture on Women Empowerment in Abhigyanam Sakuntalam	03-Dec-2019 01	45
Special Lecture on In the shadow of wrath bearing tree; partition narrative and Cartography of violence	03-Dec-2019 01	51
IQAC Meeting	21-Jan-2020 01	12
Invited Lecture on Mapping the Romantic Mindscape: Art of Shaping Fantasies of Frenzy Rolling Poet Kubla Khan	05-Mar-2020 01	41
Online IQAC Meeting	20-Jun-2020 01	6
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Khalisani Mahavidyalaya	RUSA 2.0 (Component 9)	RUSA	2019 1825	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File														
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No														
12. Significant contributions made by IQAC during the current year(maximum five bullets)															
1. Observation of bicentenary birthday of Iswarchandra Vidyasagar.															
2. Special lecture series by department of English.															
3. Initiation of online class because of complete lock down for pandemic situation.															
4. Internal examination through Google Form.															
5. Proposal for Webinar by various Departments.															
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year															
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>To complete the process of purchase of land adjacent to the western boundary of our college</td> <td>The process of purchase is accomplished.</td> </tr> <tr> <td>Appointment of guest faculties on an extra temporary basis to supplement the existing shortfall of teachers in various departments.</td> <td>Some appointments are given to augment the existing teaching strength in various departments.</td> </tr> <tr> <td>The completion of RUSA work, particularly the construction of new building which incorporates classrooms and Ladies Hostel.</td> <td>The sudden arrival of COVID pandemic puts a heavy brake on this plan</td> </tr> <tr> <td>Initiation of purchase of land adjacent to the eastern boundary to expand our college in the eastern side.</td> <td>This plan also couldn't be achieved due to pandemic although informal talks started between the college authority and the land owner.</td> </tr> <tr> <td>The publication of the college journal "Dialogic Space" needs to encouraged both financially and intellectually.</td> <td>The financial support was provided and teachers of our college are requested to submit more and more quality-articles in this peer reviewed journal.</td> </tr> <tr> <td colspan="2" style="text-align: center;">View File</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	To complete the process of purchase of land adjacent to the western boundary of our college	The process of purchase is accomplished.	Appointment of guest faculties on an extra temporary basis to supplement the existing shortfall of teachers in various departments.	Some appointments are given to augment the existing teaching strength in various departments.	The completion of RUSA work, particularly the construction of new building which incorporates classrooms and Ladies Hostel.	The sudden arrival of COVID pandemic puts a heavy brake on this plan	Initiation of purchase of land adjacent to the eastern boundary to expand our college in the eastern side.	This plan also couldn't be achieved due to pandemic although informal talks started between the college authority and the land owner.	The publication of the college journal "Dialogic Space" needs to encouraged both financially and intellectually.	The financial support was provided and teachers of our college are requested to submit more and more quality-articles in this peer reviewed journal.	View File	
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14. Whether AQAR was placed before statutory body ?	Yes														

Name of Statutory Body	Meeting Date
Governing Body of our college	24-Feb-2023
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	18-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System 1. Institution has inbuilt system to communicate its stakeholders. All important information of the college is regularly uploaded in the college website. It is a global platform to impart/ spread various kinds of information related to all the stakeholders of the institution. The institution has dynamic and well designed website where all relevant and necessary information reflected time to time. 2. The institution is maintaining a notification system which is in place from the very inception of our college and is displayed to the students and the employees of the institution. Every important news of the institution is regularly notified in the college notice board, office notice book, Teachers' notice book and also in a notice book kept in the library. Every stakeholders of the college is regularly benefitted by the system. Moreover, any kind tender related notice is also reflected in the abovementioned notice books. Student related information is regularly notified in the display board of the college from where students of our institution is regularly updated about the activities and important news of the institution. The institution believes that notification system should be framed in a manner that nobody is left outside of the system</p>

and this is strictly adhered to. 3. Apart from these all the concerned departments of the institution have their dedicated notice board outside their department where all the activities and information of the departments are regularly displayed through which any student can get information about the forthcoming program and activities of the departments. 4. The sudden arrival of the COVID pandemic brought with it apart from the fear of death, a new world order unexplored and untraveled our college was no exception, the administration and academic activities came to a unprecedented pause until we adopted a dimensional shift to disseminate information through various online avenues like the new web platform tiroscope, the WhatsApp groups and various YouTube channels created by our teachers and by the authority to usher in a new era of management information system. As they say, every challenge opens up new horizon of opportunity so is this pandemic and the new style of functioning of the college authority both at the academic as well as in the academic environment is a perfect example of this adage.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Academic session 2019-2020 is a challenge to our institution as the Choice Based Credit System (CBCS) has already been introduced by The University of Burdwan. This is a pivotal factor of new pattern of syllabi which forces the teachers as well as students to adjust themselves to the new duration of classes and our institution has taken initiative for making a curriculum fitted for the changed features of new syllabi. We are trying our best through the meeting of the Teachers' Council, within our limitations, to distribute the classes for the subjects taught in our institution according to the number of classes mentioned in syllabi. The routine for separate faculty has been set up on the basis of frame work of the syllabi and the duration of the classes, and we have increased our academic hour by one hour and now the college hour has been scheduled from 10 am to 5 pm instead of 10 am to 4 pm. First of all, teacher get the responsibility to make the students aware of structure and feature of the syllabi and the importance of their choice for selecting their subjects by giving them a printed copy of the syllabus, and so the curriculum gives the importance on the freedom of choice of the students in lieu of a conventional curriculum where the students were forced to be guided by the need of institution. The college introduces inter-disciplinary system in the

curriculum as per syllabi in spite of our so many limitations like insufficient teaching staff and class rooms etc. Moreover, the curriculum includes Skill Enhancement Course (SEC) to motivate our students to enhance their skill in their respective subjects. The students are compelled to have Indian Language (MIL) for which our institution provides Communicative English as L1 and Bengali as L2. The compulsory study of both languages help our students to be strong in the mother tongue viz. Bengali as well as International Language viz. English. Ability Enhance Compulsory Course (AECC) in the curriculum aims at giving thorough knowledge of Environmental Science to the students with an eye to making them aware of the environment. Again, in the curriculum Discipline Specific Elective (DSE) is placed following Syllabi for giving the students the freedom to opt their paper among the different discipline. As per newly introduced CBCS system, institution made all the necessary arrangements for Internal assessment divided into two parts, 10 marks weightage for Internal examination and 5 marks weightage for attendance whereas in SEC papers there is also provision for the project work. Our institution makes the curriculum keeping the all-round development of the students in mind and so the curriculum is designed with a view to giving opportunity for joining all the cultural events and competition organised within and outside the college. For the students' healthy physique sports and games are placed in the curriculum and apart from the college annual sports Competition our students, too, participate in many sports competition outside the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Not Applicable	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accountancy Hons.	01/07/2017
BCom	General	01/07/2017
BSc	Mathematics Hons.	01/07/2017
BSc	Physics Hons	01/07/2017
BSc	Chemistry Hons.	01/07/2017
BSc	Pure General	01/07/2017
BSc	Bio General	01/07/2017
BA	Bengali Hons.	01/07/2017
BA	English Hons.	01/07/2017
BA	History Hons.	01/07/2017
BA	Philosophy Hons.	01/07/2017

BA	Political Science Hons.	01/07/2017
BA	Sanskrit Hons.	01/07/2017
BA	Geography hons	01/07/2017
BA	Economics Hons.	01/07/2017
BA	General	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No such programme.	Nil	0
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography Hons, Semester IV	31
BSc	Bio-Science (General), Zoology Department	6
BA	Geography Hons, Semester V	29
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Duly filled up feed-back forms are collected from the students, teachers and employees, both through online and off-line mode. The principal forms a confidential body comprising both internal and external members for analysing and preparing reports on the basis of the feedback received from different stake-holders of the college. The respective department/ departmental staff members are instructed accordingly to take measures to overcome their weaknesses, if any and endorse all those found to be positively beneficial for the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2656	0	52	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
52	47	44	2	1	8
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Khalisani Mahavidyalaya is located in a semi urban region. Most of the students of the college are first generation learners. As a result, it is an earnest effort on part of the faculty to boost up the confidence of the students. It deserves mention that the number of girl students enrolled in the institution is more than boy students. As a result, apart from academic mentoring teachers personally take care of the adolescent period problems, health and hygiene of the students. Apart from academic mentoring students are made aware of their social rights and duties through seminars. Teachers of the institution are engaged in constant monitoring and mentoring of the students. Apart from honours, general students are also given personal attention for the sustenance of well-being of the students. For the purpose of increasing concentration of the students, yoga and meditation classes are organized by seeking help of professionally trained people. 1. Every department creates groups of students and allocates them to respective teachers of the department for mentoring. 2. Faculty members arrange to meet every month with the students for mentoring. 3. Apart from college hours, teachers are always receptive to telephonic conversation with students regarding their needs. 4. Registers are maintained for the purpose of mentoring. 5. The aim of the institution through mentoring is to focus on all round development of the students. The focus of the institution is not only to achieve academic excellence but to look after the well-being of students so that they can overcome all kinds of hurdles. For this reason the students are not only kept under continuous monitoring, the institution is open to institutionalize the mentoring system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2656	52	1 : 51

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
27	26	1	2	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	N.A	Nil	Nil
2020	N.A	Nil	Nil
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to the University of Burdwan. The college follows the academic calendar prescribed by the University. Based on the academic calendar, the Academic Committee prepares the academic calendar. Every department under the guidance of the Principal of the college organizes meeting for the distribution of syllabus under CBCS. Continuous Internal Evaluation procedures are followed by the different departments after the completion of the proposed syllabus. For smooth functioning of the continuous evaluation process departments organize open book exam, class test, written assignment etc. Students are informed regarding their mistakes in the examination and are guided by the concerned teacher for better performance in next examinations. As most of the students are first generation learners, the continuous evaluation process of the institution adopts a holistic approach. Keeping in view the examination pattern of the university, the college adopts the evaluation procedures as prescribed by the university. At the same time every department develops its own mechanism to increase the potential of the students by making them prepared for examination by taking regular class tests, giving short answer type questions, multiple choice questions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Teachers' Council of the college under the guidance of the Principal prepares a comprehensive academic calendar at the beginning of each session following the tentative schedule published by The University of Burdwan. This academic calendar includes complete list of Govt. holidays recesses, tentative University examination, class tests, departmental seminars, admission to NSS awareness programmes, Personality Development programme, annual sports, cultural competition events among other activities in 2019-20. Complete academic calendar uploaded in the college website before the commencement of classes in each session. This calendar becomes very helpful to the teachers to timely complete the modules of syllabus prepared by the respective departments.

The modules are distributed to the students, so that, they became acquainted with the assignments of the departmental teachers who try their best to complete them within the stipulated time frame. The examinations are also strictly conducted by the college after the declaration by the University. Departmental teachers have the sufficient freedom to conduct the schedule classes, practical classes, tutorial classes, remedial classes, lecture classes, field visit cum educational tour etc. with other activities by the college referring to the academic calendar 2019-20.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://khalisanicollege.ac.in/pdf/splo/Student-Performance-and-Learning-Outcomes_2019_20.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://khalisanicollege.ac.in/pdf/sss/SSS%20report%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	N/A	Nill	Nill
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Not applicable	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Not Applicable	Nil	Nil	Nill	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsered By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
Not Applicable	Nil	Nil	Nil	Nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	3	2.32
International	Botany	1	3.91
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Exposed amino acids on protein skeleton.... . Silver nanoparticles	Mousumi Mukherjee	Chemical Physics letters	2020	65	IISER, Kolkata	3
The influence of gold nanoparticles on reduction of Co complex by iron	Mousumi Mukherjee	SN Applied Science	2020	65	IISER Kolkata	1
Developm	Mousumi	ACS	2020	65	IISER	6

ent of non ionic surfactant and protein coated ultrasound Agnanoparticles: increased viscosity enables potency in biological applications	Mukherjee	Omega			Kolkata	
Profileing non-polar terpenes of rhizomes for distinguishing some Indian Carcuma species	Dr. Jayashree Acharya	Journal of Applied Research on Medicinal and Aromatic Plants	2019	8	Phytochemistry and Pharmacognosy Research Laboratory, Department of Botany, Centre of Advanced Studies, University of Calcutta	8

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	6	2	0
Presented papers	1	1	0	0
Resource persons	1	1	1	0

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Distribution of Food During COVID-19	Swasti : A feeling of Life (NGO)	1	2
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Women Empowerment in Abhigyanam Sakuntalam	Hooghly Womens College	Women Empowerment	3	45
Discourse on Crime and Detection	Sri Ramkrishna Sarada Vidya Mahapitha	Special Lecture	2	51
Questioning Boundaries: A Reading of The Shadow Line	Bijoy Narayan Mahavidyalaya	Literature and Language Study: Traditions and Recent Trends	2	62
Different Shades of Feminist Voice in Indian English Poetry	Hooghly Womens College	Literature and Language Study: Traditions and Recent Trends	2	41
Departmental Seminar on "ECLIPSE"	Nature Science and Cultural Association	Departmental Seminar by Dept. Of Geography	3	47
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Invited Lecture Series in The Department of English	Teachers and Students	College	14

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
79.73	50.61

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Newly Added
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	19.05.06 rel dated 23.12.2019	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	25502	898663	0	0	25502	898663

Books						
Reference Books	3478	122545	0	0	3478	122545
e-Journals	5845	0	0	0	5845	0
Journals	0	0	0	0	0	0
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	3	50	5	1	1	15	15	0
Added	0	0	0	0	0	0	0	0	0
Total	50	3	50	5	1	1	15	15	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Youtube	https://www.youtube.com/@khalisanimahavidyalaya5602
Facebook	https://www.facebook.com/khalisanicollege?mibextid=ZbWKwL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.4	3.06	13.43	5.53

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

College ensures that infrastructure and equipment be maintained properly and timely. For this reason, fund is earmarked in annual budget which is passed in Governing Body to ensure optimal allocation and utilization of the available resources. Governing Body of the college constitutes a Building Committee consisting of members from different stake holders which is always functional for creating new infrastructure in 2019-20 such as auditorium, girls common room, computer centre, solar power, anti-ragging cell and separate toilet for girls, as well as, upkeep and maintenance of existing and newly added infrastructure. Most of the electrical and electronic equipment including computers are covered under Annual Maintenance Contract (AMC). Further, equipment are always checked and maintained. Both faculty and support staffs of our college are vigilant enough to take up calibration and other precision measures for equipment/instruments. They take necessary measure as and when the need to calibration arises and is done accordingly. However, calibration test of different equipment is carried out annually before the beginning of each new session. Support staff also keep a close vigil to upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water, etc.

http://khalisanicollege.ac.in/maintenance_and_support_facility.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Three Schemes, for details see the excel file	736	3751000
b) International	Nil	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Nil	Nil	Nil	Nil

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	10	B.A. (Honours)	Bengali	RBU, BU, KU, NOU	M.A.
2019	6	B.A. (Honours)	English	BU, RBU, KU, CU	M.A.
2019	7	B.A. (Honours)	Sanskrit	BU, RBU, CU, KU	M.A.
2019	6	B.A. (Honours)	History	BU, RBU, KU	M.A.
2019	4	B.A. (Honours)	Geography	BU, KU, DHWU	M.A.
2019	2	B.A. (Honours)	Political Science	BU, KU	M.A.
2019	2	B.Sc. (Honours)	Mathematics	BU, NOU	M.Sc
2019	2	B.Com. (Honours)	Commerce	BU	M.Com
2019	6	B.A. (Honours)	Philosophy	BU, KU, RBU	M.A
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SLET	3
Any Other	15
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Competition	Intra College Competition	150
Annual Cultural Programme	Cultural Activities	55
Departmental Freshers Welcome	Cultural Activities	110
Annual Cultural Competition	Cultural Competition	90
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Inter College Championship in Kabaddi - Men	National	1	Nil	Nil	Nil
2019	Inter College Championship in Kabaddi - Women	National	1	Nil	Nil	Nil
2019	Inter College Championship in Football - Men	National	1	Nil	Nil	Nil
2019	Inter College Championship in Relay Race	National	1	Nil	Nil	Nil
2019	Inter University Table Tennis Championship	National	1	Nil	Nil	Monalisa Pramanick
2019	Inter College Championship in Swimming	National	1	Nil	Nil	Sneha Paul
2019	Inter College Ch	National	1	Nil	Nil	Subrata Mistry

	Championship in Athletics					
2019	Inter College State Sports and Games Championship	National	5	Nil	Nil	Tanuj Roy
2019	Inter College Championship in Tripple Jump	National	1	Nil	Nil	Tanuj Roy
2019	Inter College Championship in Swimming	National	1	Nil	Nil	Rikta Sadhukhan
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no formal Students Union as per the instructions issued by the State government. Students interests are addressed by different committees, comprising of the teacher members and student representatives. The Teachers Council reconstitutes various committees at the beginning of the academic session 2019-20 and names of interested students are invited and they form integral part of these committees. The committees organize a spectrum of activities in the cultural and social arena that includes different cultural competition, annual sports, publication of college magazines and many more. The IQAC of our college has one student representative as an active member. The student representative participates in the regular IQAC meetings. Different cells like the women cell and the grievance redressal cell promotes the opportunity to all the students to channelize their problems and grievances. This creates a link between the administration and the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Khalisani Mahavidyalaya was formed in 06/09/2016 and is registered with the name Praktani Sangathan Khalisani Mahavidyalaya with Principal as the President and Prof. Debashis Dassharma as the Secretary. The main motto of our Alumni Association is to provide continuity between an inherited glorious past to a progressive and prospective future. Alumni Association is an inevitable co partner in our journey towards betterment. It is a forum where not only the ex students, but the present and former Faculty members, present students, and the Non teaching staff work together to accomplish the all round development of the Institution. Though the Alumni Association is a registered and autonomous body, it has always taken a keen interest in the activities of the College and extends its best efforts in varied fields like academic and welfare activities. Several Alumni are now our Faculty members, and they play the leading role in the functioning of the Association. The activity of the Association include- cultivation of a healthy atmosphere involving the former and the present students, hosting several socio

cultural programmes, organising awareness programmes, health camps and other extension activities that ensure not only the development of the Institution, but the betterment of the local residents. The Association has about 172 enrolled members. The college has distinguished alumni that includes Honourable Mayor of Chandannagar who is also a member of the Alumni association. The Alumni association ensures a conducive environment for the college by donating from time to time different items related to the maintenance of hygiene. The Alumni association is also involved in organizing reunion, other extensive activities like sit and draw competition for the students of the locality below the age group of 18 that fosters an ennobling atmosphere of the college. The Alumni association is an important pillar which along with the institution takes part in fulfilling the development of the institution and thereby help in achieving the desired goal.

5.4.2 – No. of enrolled Alumni:

172

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

One meeting held in 2019-20 academic session

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Governing body of the institution, an apex body, works through a decentralized governance system. The respective departments enjoy autonomy with regard to formulation of policies for ensuring an effective teaching learning process and implementing the curriculum in a planned and scientific manner. The different committee likes Admission Committee, Examination Committee, Library Committee, Cultural Committee etc., comprising of teachers and non-teaching members execute their respective responsibilities bestowed upon them for the overall development of the college in general. The Teachers' Council comprising of all the permanent teachers of the college provides a joint platform to resolve issues through deliberation and discussion for the overall functioning and the development of the college. The college endorses participative management by ensuring active engagement of the teaching, non-teaching members for formulating strategic plans in regard to academic, administrative and financial matters. Principal coordinates and implements the policies and decisions undertaken at the Teachers' Council Meeting for the academic improvement and infrastructural development of the institute. Different committee constitutes representatives from all sections which contribute towards a decentralized system of functioning. Moreover, the student representation at the Governing body of the college, the Alumni and stakeholders' representation in the IQAC, create an effective management system that addresses emerging issues and readily resolves them through consensus. This leads towards a participative management system necessary for the holistic development of an academic institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>This is an undergraduate college affiliated to the University of Burdwan and does not have the autonomy for curriculum planning. Most of our faculty members participate in the Syllabus under CBCS workshops of the University and provides valuable opinion in this regard. However old pattern part -III and backlog of old pattern part-II was also running parallel during the academic session 2019-20 along with newly introduced CBCS system. The Departments adhere to the academic calendar 2019-20 of the college. Continuous evaluation through open book examination, assignment, class tests and internal exam are conducted to cater to the teaching learning requirements of our students.</p>
Teaching and Learning	<p>Teaching incorporates delivering of class lectures, preparation of teaching modules, using ICT facilities to make the classes more interactive. Faculties adhere to the curriculum. The faculty encourages continuous evaluation of the students through regular class tests, assignments, open book exams and internal exams. The faculty staff are putting enormous efforts to get along with newly introduced semester based CBCS system. Faculty regularly organizes student's seminars, conferences, talks, lecture series and invited lectures to make teaching - learning interesting and interactive. Doubt clearing sessions, remedial classes, tutorials and peer teaching are adopted for slow learners.</p>
Examination and Evaluation	<p>Our institution follows the examination schedule as provided by our affiliating University. The dates, schedule, fees to be submitted are displayed in College website as well as in the college notice board. Apart from the University Examinations, different departments arrange class tests, mock tests, open book tests, assignments throughout the year. Examination Expert Committee, formed by the Teachers Council manages the Examination process. Continuous evaluation process is maintained and special tests are arranged for slow learners.</p>

<p>Research and Development</p>	<p>Faculties undertakes research in their individual areas of interests and publish their works in reputed journals accordingly. Several faculty members take part and chair in several Seminars, Conferences and Symposiums. Some of our Faculty members act as research supervisor. Moreover, the faculty guides and inspires the students of their respective departments to actively participate in field works, and research oriented studies. To facilitate career advancement of the incumbents, the College grants necessary leave to the faculty members. Two research journals named Dialogic Space and Polyphony are published at regular intervals to encourage publication of quality research papers.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library is well stocked and maintained with text books, journals, reference books and other study materials on varied subjects and is fully automated with KOHA software management system. The books, journals, reference books and other study materials are restocked every year to cater to the needs of our students and faculty. The digitized library provides the facilities of INFLIBNET, NLIST, JSTOR, NISCAIR to access digital books and e- journals. A photocopy machine is available in the library for the use of the faculty and the students at nominal charges. The laboratories are well equipped and the instruments are well maintained. The virtual and smart classrooms are well equipped. All the computers, laptops, CCTVs are properly maintained.</p>
<p>Human Resource Management</p>	<p>College provides an encouraging, conducive and dynamic working environment for faculty and staff. The nonteaching staff are encouraged to participate in workshops on office automation. Faculty members are encouraged to participate in Seminars, Conferences, workshops, orientation programmes, refresher courses so that they gain special skills and deliver enhanced learning to their students. Career counselling and training workshops are organized on regular basis.</p>
<p>Industry Interaction / Collaboration</p>	<p>At frequent intervals, several corporate houses and private companies</p>

and Institutions are invited to provide trainings and placement orientation to our students.

Admission of Students

Admission of students at undergraduate level is conducted adhering to the policies of the Government of West Bengal and directives issued by the University of Burdwan. An experienced and competent Admission committee supervises and manages the entire Admission process, which is executed in online mode. The notices related to vacancies, fees structure, dates of publication of merit lists and final merit lists are displayed in the College website. A transparent and honest procedure is maintained.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The IQAC along with the Finance Committee and in consultation with the Head of the Institution identify the requirements of academic and infrastructure development and support facilities. Execution of the Plan Projects are facilitated by the Governing Body. Several Committees like the Building Committee assist in executing the Plans for the overall development of the Institution. Audit is done on time. All aspects of the Admission and Examination process are deliberated properly. Steps are being taken towards implementation of e-governance in the functioning of the College. Financial works, library data are managed digitally. Data management, submission of information and correspondence with different bodies have become completely digitalized.</p>
<p>Administration</p>	<p>Principal's office along with Administrative office are computerized. All types of College notices, admission notices, examination notices, tender notices etc are displayed in the College website on regular basis. All student and college data is maintained digitally. Various Departments create WhatsApp group to communicate with students for various academic purposes. Fees are procured through online mode only. Faculty and student related data is collected and preserved digitally and are used for AISHE, NIRF etc.</p>

Finance and Accounts	Fees of all sorts are collected through online mode. Finance and Accounts are maintained, payments, receipts are managed digitally. College Accounts are computerised using Financial Accounting Software and generates different kinds of reports for Financial Audit of College. The salary bills of the employee and staff are generated through COSA and ePradan. Tenders are invited and notices are displayed in the College website.
Student Admission and Support	The admission of the students is conducted on basis of merit abiding by Government reservation policy and University guidelines. Admission procedure is executed through Online Admission Portal. Dates and notices are displayed in the College Website properly. Submission of forms, publication of merit list, collection of fees are done online. The student data is collected and preserved digitally through AIMS Cloud portal.
Examination	Information related to examination dates, duration are displayed in the College website. Pre examination activities like form fill-ups, registration, submission of fees are done digitally. Notices of class tests, mock tests are displayed using the 'Tiroscope' window of the College website. Moreover, preservation of results, and data related to Examinations are maintained digitally.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
2020	Nil	Nil	Nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

		staff				
2019	Nil	Nil	Nil	Nil	Nil	Nil
2020	Nil	Nil	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course on Information Technology	1	12/11/2019	25/11/2019	14
Seven Days International e-Workshop on Contemporary Critical Trends in Literature	1	22/06/2020	28/06/2020	07
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
18	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GSLI, Salary Savings Scheme	GSLI, Festival Loan	Subsidised canteen facility, Health Home Card

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>To ensure transparency, the college makes every attempt to conduct internal audit of the college accounts. Internal audit is conducted by the experienced senior person who is expert in College Accounts and regularly monitoring the books of accounts of the institution. as per statute, external audit is conducted by the auditor nominated by the Education Department, Govt. of West Bengal.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
View File		

6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Inspector of Colleges, The University of Burdwan	Yes	IQAC
Administrative	Yes	Inspector of Colleges, The University of Burdwan	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

(1) Feedback taken from parents during their informal visits to the college (2) These Feedbacks facilitate in determining the parameters of teaching-learning process (3) Helps teachers to decide on particular care needed for any particular student both at the academic as well as on certain personal/emotional level.

6.5.3 – Development programmes for support staff (at least three)

(1) Informal Computer Training programme for the the support staff arranged at vacation period (2) regular calibration and orientation of Lab equipment arranged particularly for the development of the staff working in departments like Physics, Chemistry, Geography, Zoology and Botany. (3) Bursar of our college arranges informal training programme on financial management for the office staff on a regular basis.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(1) Purchase of books under the financial assistance of RUSA 2.0 in the session 2019-20 (2) Construction project under RUSA 2.0 (two storied building consisting of Ladies Hostel and commerce class rooms on western side of the campus) has been expedited under the supervision of PWDte, Hooghly (3) Planning and preparation for year long Golden Jubilee Celebration of our institution. (4) Recommendation for installation of Virtual Classroom for online teaching learning platform. (5) Arrangement for Online classes due to outbreak of COVID-19.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Invited Lecture on Women	21/01/2020	03/12/2019	03/12/2019	45

	Empowerment in Abhigyanam Sakuntalam				
2019	Invited Lecture on Discourse on Crime and Detection	21/01/2020	03/12/2020	03/12/2020	51
2019	Invited Lecture on Questioning Boundaries: A Reading of The Shadow Line	21/01/2020	09/12/2020	09/12/2020	62
2019	Invited Lecture on Different Shades of Feminist Voice in Indian English Poetry	21/01/2020	09/12/2020	09/12/2020	41
2020	Invited Lecture on Avoiding / Cultivating - Ambiguity Weakness or Strength	21/01/2020	02/01/2020	02/01/2020	51
2020	Invited Lecture on In the Shadow of the Wrath Bearing The Partition Narratives and Cartography of Violence	21/01/2020	06/01/2020	06/01/2020	47
2020	Invited Lecture on Mapping the Romantic Mindscape: Art of Shaping Fantasies of Frenzy Rolling Poet Kubla Khan	21/01/2020	05/03/2020	05/03/2020	41

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
N.A	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

As an alternative source of energy solar electricity is in vogue in our campus since last 10 years almost and now its use has been increased and probably we have been able to create awareness among stakeholders for the importance of alternative energy in a changing world scenario. This awareness campaign was our main endeavor of using solar light at the campus. The number of solar lights during first cycle of accreditation was merely four now 12 inverters generated by a more powerful rooftop solar panel are illuminating the campus in the dark. College is now largely met with renewable energy namely solar light.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	5
Braille Software/facilities	No	0
Rest Rooms	Yes	4
Scribes for examination	Yes	4
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	22/08/2019	1	Blood Donation Camp	Health	56
2020	1	1	12/03/2020	1	Awareness	Health and	44

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Human Values and Professional Ethics	04/12/2019	<p>At Khalisani Mahavidyalaya, we people believe that education besides imparting theoretical and academic knowledge across different disciplines should also address relevant issues like Professional Ethics and basic Human Values which will help our students to become a honest and responsible citizen of our country. Thus, different departments of our College as well as IQAC is in constant endeavour to integrate crosscutting issues to instill in our students ethical principals as professional codes of conduct. The Institution upholds the Principles of Equality, Fairness, Justice and Rights in Society, Honesty, Loyalty, Trustworthiness, Mutual Respect, Adherence to the law etc. The Institution attempts to make the girl students aware and sensitise. Environmental awareness and community feeling are ideals our Institution strives to promote. Through the inculcation of Human Values, the Institution ensures that students are made conscious of their self respect and promote these values in their future endeavours.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of International	21/02/2020	21/02/2020	112

Mother Language Day on 21-02-2020 (Seminar and Book Fair)			
Republic Day Celebration	26/01/2020	26/01/2020	45
Independence Day Celebration	15/08/2019	15/08/2019	60
Programme to Celebrate Bicentenary Birthday of Bidyasagar	26/09/2019	26/09/2019	78
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) Plastic Free Green Campus (2) Smoking prohibited zone (3) Orchard plantation on the newly purchased land on the southern side of the campus (4) Hazardous Waste Management (5) Use of Renewable energy (6) Rain Water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice -1 a) Title of the Practice - Weekly Training Class of self-defence for girls' students b) Goal - To generate self-confidence and awareness among our girl student. It is a reality that crime against women has gone up over the years. It's high time that we have to initiate some new mechanism to help our girls to be more self-reliant. With this in view IQAC of our college has decided to implement a self-defence course for our girl students. c) The Context - The context of this course can be summarized as below: - ?Self-defence is a set of awareness, assertiveness, safety strategies, and physical techniques that enable someone to successfully escape, resist, and survive violent attacks. ?A girl student's decision to survive the best way she can must be respected. Self-defence classes will teach her how to do that effectively. d) The Practice - In the practice part we brought certain changes in the practice hour, few new trainers were inducted from the set of good learners for the beginners. These brought certain changes also in the format of training. We are also thinking of introducing some tiffin and health drinks after the session to encourage our students. We participate the training programme in the late afternoon after the end of their classes so that the normal classes doesn't get hampered. Moreover, we encourage the students to bring their guardian at the hour of training, in an effort to engage parents into our system so that their involvement with the institution increases. e) Evidences of Success -The evidence of success is overwhelming and these are seen with more and more female students are enrolled in the training process. A sense of self conviction is seen among girl students, which was actually our goal. f) Problems encountered and resources required - More than one year of introduction of this course we realize that to create an environment where our students feel safe comes from a building a trust among stakeholders of society and we understand, this is a bigger challenge than to mere commencement or even continuation of such a practice. The best practice-2 a) Title of the Practice: Automation of College Office. b) Goal: Office automation is essential for both routine automatic operations as well as optimization of manual operations. By automating a number of routine works we can easily save time. The goals of Office automation are i) Streamlined communication for faster resolutions, ii)

Creation of a centralized data access platform, iii) Error-free automated repetitive jobs and iv) Transparency in transaction process. c) The Context: Revolution in office has been brought by automation because increased volume of work is handled in a better manner with greater accuracy and speed and this process results in increased output. In our college office, where inadequate number of staffs are involved in a huge amount of task, the automation system helps to render better service to the students as well as to the teachers. d) The practice: The office works are primarily related to collection of fees, distribution of various scholarships and Examination related communication etc. All these activities are at present maintained through online mode. There are various types of fees, viz. Admission fee, Registration fee, Examination fee etc. to be collected round the year within a very short span of time. Due to lack of sufficient office staff, manual operating system became inadequate. The office automation system provides a better work-space for the office staff and also made it ease to the students mostly in the period of lockdown during COVID Pandemic. As part of office automation three initiatives have been taken, namely, i) Implementation of Dedicated Cloud Server instead of Local Server ii) Online Payment System through payment gateway with zero service charge and iii) Real time communication with the students through Aims-Cloud software. The online payment process not only facilitates the office by saving time and labour but also ensures the transparency in transaction process. The students at the same time are equally benefitted by the process e) Evidence of success: The benefits of an office automation system are easy enough to understand and appreciate. Just about every organization in the world would welcome improved accuracy, greater efficiency, and higher transparency in office work. The students of our college are highly benefitted and satisfied with the automated system. Specially in the time of lockdown due to COVID-Pandemic, students were unable to come to college, but their official transactions were uninterrupted due to the office automation system. f) Problems encountered and resources required: Insufficient arrangement of electronic tools, inadequate connectivity of Internet and lack of well-trained man power are the problems encountered with the present system. For the betterment of the process, adequate number of computers, printers, scanners, data servers are to be implemented as resources to meet the challenge.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://khalisanicollege.ac.in/pdf/igac/Best-Practices1920.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

During the establishment year of the College in the 1970, the primary mission was to impart higher education in an area which was predominantly rural in nature and where the light of higher education was not much visible. The establishment was possible because of the initiative taken by some pious and philanthropic persons. Understandably the challenges at those early years of establishment were enormous and we salute our predecessors for their bighearted effort and no word of indebtedness is enough for them. The early stages of our existence we witnessed the excellence of the College in National Service Scheme and in the establishment of Hooghly District Blood Donors Society. With the changing dynamics of time, the requirements of the institution have to change, so do we had to refine our strategy and reorient our priorities. The last two decades saw the expansion of academic horizon of Khalisani Mahavidyalaya with the introduction of various subjects in both Honours and General courses in B.A., B. Com and B.Sc. streams. The College is now providing 12 Honours courses, apart from 4 courses in the general stream to almost 3000 students who

come from a large feeder zone comprising of the urban settlements like Chandannagar, Chinsurah, Bandel, and the rural areas of Singur, Polba and beyond. This brings us to a cusp where the urban and rural cultures amalgamate and we experience a synthesis which give birth to certain challenges and more importantly, opportunities. With a widening feeder zone acting and as the socio-economic hinterland of the college convolutes, the institution had to prepare itself to cope up with the emerging challenges we nurture student to make them competent for the necessities of the changing job market, reaching and addressing the local society through NSS and Alumni. To our understanding, catering to the needs of our students and broadly to the society reflects the changing orientation of the institution. Integrating the students, amongst whom many are first generation college goers, with technology based learning, incorporating values and environmental awareness in our teaching-learning process and making them pious and responsible citizens remain as some of our primary objectives needless to mention, we are thriving for that purpose. Khalisani Mahavidyalaya considers the responsibility of providing academic and administrative services to its stakeholders as the prime objective.

Provide the weblink of the institution

<https://khalisanicollege.ac.in/institutional-distinctiveness.php>

8.Future Plans of Actions for Next Academic Year

At the end of this academic session, we were absolutely confused about the future plans because with each passing day the shadow of pandemic was looming large. No logical thinking seems to be working but even at these critical hours our collective wisdom draws us to the drawing board from where we decided the following minimum should be our aim: 1. We continue our teaching-learning process through online mode so long as this social distance guideline is in vogue. 2. We must and should make the students aware about their health and request them not to venture in any extravagant ideas of breaking the social distance guideline. This, we should be following as a religious practice at the beginning of each online classes. 3. Students can be suggested in each class to peruse any creative activity of their choice which we believed would release them from this immense mental pressure arising out of the fear of epidemic. 4. The uncertainty of the future and since there is very little guarantee of an immediate end of the ongoing severe mental pressure, we decided teachers can be suggested to engage themselves more in research to utilize these no-campus-college days. 5. We also requested the principal that the safety of our non-teaching members, who in spite of this strict lockdown environment, are visiting college campus for certain unavoidable official works be given top priority.