



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

KHALISANI MAHAVIDYALAYA

- Name of the Head of the institution **Dr. ARGHYA BANDYOPADHYAY**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03326825530**
- Mobile No: **9674263678**
- Registered e-mail **khalisanimahavidyalaya@gmail.com**
- Alternate e-mail **b.arghya@gmail.com**
- Address **College Road, Khalisani**
- City/Town **Chandannagar**
- State/UT **West Bengal**
- Pin Code **712138**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **The University of Burdwan**
- Name of the IQAC Coordinator **Prof. Ajanta Chakrabarti**
- Phone No. **9830477638**
- Alternate phone No. **9674263678**
- Mobile **9830477638**
- IQAC e-mail address **iqac.khalisani.mahavidyalaya@gmail.com**
- Alternate e-mail address **khalisanimahavidyalaya@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) https://khalisanicollege.ac.in/pdf/igac/AQAR_2021-22.pdf

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://khalisanicollege.ac.in/pdf/academic/academic-calendar-2022-23.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.30	2008	16/09/2008	15/09/2013
Cycle 2	B++	2.77	2016	05/11/2016	04/11/2021

6. Date of Establishment of IQAC **30/09/2008**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 08

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- 1.DARPAN - an extensive survey of infrastructure and resources by means of an internal institutional audit as a preparatory measure for introduction of NEP and SANJIBAN - internal green audit conducted in collaboration with the Department of Bio-Science, Geography and Chemistry.
2. Introduction of SEVEN ADD-ON Courses to facilitate the students for competitive examinations.
3. Augmentation of Student's Support by means of i) signing Memorandum of Understanding to enable Faculty Exchange Program and to provide additional Skill Enhancement Programs like Tally; ii) by organizing numerous seminars on career counselling.
4. Organized value-oriented programs like i) ANANDAMELA -that manifests the diversified local culture and heritage as part of fifty years celebration of the college; ii) celebration of events that inculcates value orientation like Reading Month, World Yoga Day, World Music Day, Multi Lingual Day, World Environment Day, etc.
5. The domain of Institutional Social Responsibility is expanded by i) CHETAK, a series of social awareness programs through street plays; ii) PARAMPARA- to depict the cultural heritage of India through publications, heritage tours, etc.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Plan to introduce of career and market oriented courses over and above the conventional degree courses.	A bunch of add on Courses introduced
Resumption of annual sports which was jeopardized owing to the pandemic for the previous two years.	Overwhelming participation of students in the annual sports after a long halt marks our achievements.
Training Program on Academic Bank of Credit.	Successfully conducted through YouTube videos for the students as well as for the nearby cafe owners
To introduce faculty Exchange Program to provide and sustain quality education.	Faculty exchange program started opening up a new opportunity for interaction with the nearby colleges, although in this regard a lot is desired..
Plan to introduce 'Anandamela'- a showcase of Indian arts and culture.	Participatory event enlightening arts and culture on multiple stages performed by students and teachers.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	22/02/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://khalisanicollege.ac.in/pdf/academic/academic-calendar-2022-23.pdf				
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			08		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
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<p>4. Organized value-oriented programs like i) ANANDAMELA -that manifests the diversified local culture and heritage as part of fifty years celebration of the college; ii) celebration of events that inculcates value orientation like Reading Month, World Yoga Day, World Music Day, Multi Lingual Day, World Environment Day, etc.</p>	
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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	22/02/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	27/02/2024
15.Multidisciplinary / interdisciplinary	
Interdisciplinary and multidisciplinary courses have gained	

significant prominence in higher education, particularly under the CBCS and the National Education Policy (NEP) of 2020. These approaches aim to break down traditional academic silos, fostering holistic learning and skill development among students. For Khalisani College, affiliated to the University of Burdwan, embracing interdisciplinary courses presents both challenges and opportunities. The limited infrastructural and teaching staff constraints must be addressed creatively to harness the potential benefits of these innovative pedagogies. Collaborations with other departments within the college or with external institutions can help pool resources and expertise. Challenges include seamlessly integrating diverse disciplines while ensuring depth of knowledge in each. Faculty development programs become imperative to equip teachers with the skills to deliver interdisciplinary content effectively. Additionally, the college must invest in infrastructure conducive to interactive learning, such as well-equipped labs and technology-enabled classrooms. Despite challenges, interdisciplinary courses offer us the opportunity to differentiate itself, attract motivated students, and prepare them for a dynamic job market. By offering unique combinations of subjects tailored to emerging industry demands, our college, through strategic planning and resource allocation, can navigate these challenges and emerge as a leader in contributing to the broader goals of NEP 2020.

16.Academic bank of credits (ABC):

At Khalisani College, Academic Bank Credit (ABC) has been successfully implemented in compliance with the directives from the University of Burdwan. An ABC/NAD Cell has been established to aid students in setting up their ABC accounts. The college has prominently displayed the web link related to ABC on its institutional website, notice board, and various locations within the premises. Students are encouraged to contact any member of the Cell for assistance or clarification.

To further facilitate the process, a student support Telegram group has been created to assist with ABC ID creation. This initiative aims to streamline the ABC implementation process, ensuring that students can easily access and utilize their academic credits.

By proactively establishing support mechanisms and promoting awareness of ABC, Khalisani College demonstrates its commitment to enhancing the academic experience and fostering student success within the framework provided by the University of

Burdwan and also in compliance of the broader goal of NEP 2020.

17.Skill development:

We offer skill enhancement courses at Khalisani College, affiliated with the University of Burdwan. These syllabus centric courses are certainly designed to equip our students with practical skills essential for today's competitive job market.

Moreover, we take pride in our additional offering, PROSTUTI, an add-on comprehensive program tailored for competitive exam preparation. This course, indigenously developed by our teachers, is well above the syllabus-centric SEC courses. Enrolling in PROSTUTI ensures our students not only assistance for competitive exam but also guarantees him the support in enhancing their skill set. We are committed in preparing our students thoroughly for the challenges of the job market, ensuring him to become well-equipped with both knowledge and practical abilities. PROSTUTI offers a range of skill-oriented subjects including writing skills in English, Indian History, Indian Polity, Basic Mathematics, and Basic Science etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

At Khalisani College affiliated with the University of Burdwan, we are committed in teaching and integrating the rich heritage of Indian knowledge systems into our curriculum. In many subjects taught here, particularly in History, Political Science, Philosophy, Sanskrit and even in science streams there are scopes to embrace Indian knowledge system while teaching and these we proudly do. With a keen understanding of the broader vision outlined in the National Education Policy (NEP) 2020, we aim further to incorporate Indian culture, and traditional knowledge more into our curriculum in an accurate and scientific manner.

Recognizing the significance of this endeavour, we are developing a comprehensive strategy to advance the study of Indian knowledge systems. We are forging partnerships with esteemed institutions and NGOs such as "The Art of Living", which, we know, advocate for the core values of Indianness. These collaborations will facilitate the integration of Indian knowledge systems into our teaching methodologies and extracurricular activities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

At Khalisani College affiliated to the University of Burdwan, we are committed to embracing the principles of Outcome-Based

Education (OBE) as envisioned in the Choice Based Credit System (CBCS) syllabus and aligned with the vision of the National Education Policy (NEP) 2020. OBE emphasizes defining clear, measurable learning outcomes that focus on the knowledge, skills, and attitudes students should possess upon completion of their education. Our curriculum is structured to ensure that each course is designed with specific learning objectives and assessment criteria, enabling students to demonstrate their mastery of these outcomes. As we know NEP 2020 emphasizes more on the holistic approach to education, encouraging critical thinking, creativity, and practical application of knowledge so at our college we integrate our teaching methodologies, promoting experiential learning, interdisciplinary studies, and skill development.

Through OBE and with the forthcoming NEP-aligned practices, we hope to equip our students with the competencies required for success in their chosen fields and to thrive in a rapidly evolving global landscape.

20.Distance education/online education:

At Khalisani College, we've embraced the challenges of the COVID-19 pandemic by transitioning to remote teaching and learning. Although we do not offer distance education officially, our faculty adapted swiftly to remote teaching during the pandemic. This experience has enriched us with valuable insights into online education. Even as we return to in-person classes, online education remains an integral part of our teaching methodology. We understand that learning doesn't always happen within the confines of a classroom. Hence, we are committed to providing assistance to our students anytime, anywhere. Whether he is struggling with a concept or need clarification while studying at home, our faculty is there to support him through online teaching. Our successful integration of platforms like Google Classroom, 'teachmint app' and whatsapp, facebook etc. demonstrates our proficiency in remote education. We have evolved into a college where blended learning is no more a contingency plan but a regular practice. This ensures that our students receive quality education regardless of the circumstances.

As we move forward, Khalisani College remains dedicated to create a conducive learning environment, whether online or offline, to help you achieve your academic goals.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	16
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2413
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	712
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	717
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	48
File Description	Documents
Data Template	View File
3.2	0

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	27
4.2 Total expenditure excluding salary during the year (INR in lakhs)	4397387
4.3 Total number of computers on campus for academic purposes	41
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Although the syllabi for various subjects are prescribed by our parent institution, namely the University of Burdwan, our college asserts its influence by sending senior faculty members to meetings convened periodically to either revise or formulate these syllabi. All stakeholders, including faculty, students, and non-teaching staff, are engaged in the curriculum development process, which encompasses the CBCS syllabi introduced by the University of Burdwan in the preceding academic session (2018-19). Our institution has proactively tailored its curriculum to align with these syllabi. In addition to adhering to the core curriculum, we regularly conduct internal examinations to facilitate comprehensive student development, alongside final assessments. Furthermore, we organize student seminars to enhance their communication skills and self-awareness, enabling them to address their shortcomings effectively. Faculty schedules are established based on a structured framework. Notably, beyond traditional teaching methods, we have integrated smart classrooms and various e-resources, a transition accelerated during and post the COVID-19 pandemic. Despite the enormous challenges posed by the pandemic era, our reliance on e-resources has significantly enhanced our</p>	

educational efficiency and delivery methods.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://tinyurl.com/bdydrnwx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the outset of each academic session, the Academic Calendar is prepared based on the holiday schedule provided by the Government of West Bengal and in accordance with the most recent Academic Schedule released by the University of Burdwan. This calendar is comprehensive, outlining tentative dates for Internal and End Semester Examinations, Cultural and Sports activities, and similar events.

The institution adheres to the academic framework of CBCS as outlined by the University of Burdwan, which includes provisions for internal evaluation involving examinations in Core Courses, DSEs, GEs, and project work in Skill Based Courses. The college has the autonomy to devise the schedule for internal evaluation, which is communicated through prior notification. The Departments determine their specific approach to conducting internal examinations in Honours courses. These details are provisionally outlined in the Academic Calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://khalisanicollege.ac.in/academic-calendar.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development

B. Any 3 of the above

of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
16	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
8	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	

859

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

859

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Incorporating cross-cutting themes into our curriculum, such as professional ethics, gender dynamics, human values, environmental awareness, and sustainability, represents a commendable strategy for our institution. This integration enriches the overall educational journey by offering students a broader understanding of the societal and ethical implications inherent in their future professional roles.

Here's how we integrate these elements:

- 1. Professional Ethics:** Across various courses, we embed real-life case-studies highlighting ethical dilemmas and decision-making processes. We frequently host guest speakers with expertise in ethics to share insights and experiences.
- 2. Gender:** Our curriculum within humanities and social sciences explores the impact of gender-related issues on diverse aspects of life.
- 3. Values:** Within Philosophy and literature classes, students delve into the philosophical foundations of human values. Additionally, through the distribution of free literature on ethical values via "Anandamela," students are encouraged to reflect on their personal beliefs.
- 4. Environmental Issues:** We organize field trips to inspire students to engage in sustainable projects. Moreover, our Environmental Science (ENVS) courses incorporate numerous projects and seminars focused on environmental issues.
- 5. Interdisciplinary Courses:** Our ENVS program fosters an interdisciplinary approach, transcending traditional

academic boundaries to comprehensively address these subjects.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

151

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://khalisanicollege.ac.in/pdf/sss/SSS%20report%202022-23.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
1683	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,	

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

346

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

With the end of hard times arising out of the pandemic, things are getting back to normal. In the CBCS model of curriculum and teaching learning process internal examinations and evaluations are integrated in each and every course. Progression of students in learning levels are also judged by means of informal classroom interactions between the teachers and the students and slow learners are treated accordingly. With an acute dearth in faculties in almost all the Departments and comprehensive schedule of classes and examinations, the institution finds it difficult to organize special classes. However, a week or so are being allotted for remedial classes before end semester examinations where all students can solve their problems by interacting with respective teachers. For advanced learner, the institution has introduced seven Add-On course from this session.

File Description	Documents
Link for additional Information	https://khalisanicollege.ac.in/news/admin/uploads/rem.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2413	48

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching learning process in the College is participative to a good extent. Many of the Departments have engaged their students in participative learning within the framework of syllabus or sometimes, even going beyond that. For instance, students from the Department of Sanskrit, Bengali, Political Science, Philosophy, History etc. have created wall magazines as well as Departmental magazines and project work. Furthermore, Field Work and Study tours were arranged in the Departments of Geography, Bio Science, Political Science, History, Sanskrit, etc. Participative learning are also manifested by preparation of projects by the students under the guidance of the teachers. Philosophy, History, Bengali etc. have created wall magazines as well as Departmental magazines. Furthermore, Field Work and Study tours were arranged in the Departments of Geography, Bio Science, Political Science, History, Sanskrit, etc. Participative learning are also manifested by preparation of projects by the students under the guidance of the teachers. also organized in the Departments of Geography, Bio Science, Bengali, Political Science, History, Sanskrit, and others. Participatory learning may also be seen in the development of projects by students under the supervision of teachers.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

One of the positive impacts of the pandemic in the academic arena is proper utilization of technical devices and methods. Though, off-line classes are being conducted in this academic session, the faculties are still continuing with the ict tools and mechanisms that were used during the lock down days. For example, academic communications are being conducted by means of Whatsapp groups, Google platform. Some digital lectures and study materials are

also made available to the students across courses. Internal examinations were taken through Google form.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://tinyurl.com/ycybku7

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

589

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

We are back to the normal off line evaluation process. Internal assessments are done by conducting internal examinations for all courses in every semester. Internal assessment in Skill Enhancement Courses and AECC Courses are conducted and assessed by Project Works. All marks in internal examinations are confidential and hence are uploaded in the marks capturing portal under the aegis of the University of Burdwan.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The teachers on their individual capacity and the college examination committee institutionally have carried their responsibility to the optimum to resolve all issues and grievances related to internal examinations. Date and schedule of Internal Examinations are notified in due time. Supplementary Examinations are conducted for those who missed that schedule after informing them. Generally grievances regarding internal assessments are rare and those rare incidents are addressed properly.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The immediate course outcome of any course at the undergraduate level, both honours and general, is the growth and expansion of one's knowledge base in the relevant areas. The faculties of each and every Departments create comprehensive documents where the course and program outcome of each courses are clearly stated. These documents narrating the Course outcome and the Program Outcome are provided to the students of the respective Departments and are also hosted in the institutional website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://khalisanicollege.ac.in/pdf/course-outcome-cbcs.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of program outcomes and course outcomes is conducted by our institution which can easily be observed by looking at our students pursuing master's degrees in Arts, Commerce, and Science disciplines. In addition to this, assessment of program and course outcomes involves two examinations per course: an internal examination worth ten marks administered by the college, and an end-semester theoretical exam worth 60/40 marks conducted by the affiliating university, which is the University of Burdwan. The scores obtained by students in both internal and external theory exams, as well as in practical exams, are uploaded onto the university portal and are reflected in the grade card provided by the University. Faculty members from various departments regularly evaluate the overall performance of students in their respective departments through class teaching and impromptu tests.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/lu9zzjSa4X-mfbEPWY3-nXeBn54kGWcfM/view?usp=drive link

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

396

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://khalisanicollege.ac.in/pdf/sss/SSS%20report%202022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Khalisani Mahavidyalaya engages in a range of extension activities aimed at raising awareness among students about diverse social issues, fostering community involvement, and enriching societal participation. Our college's NSS Unit actively engages in numerous endeavours, including organizing orientation sessions for new students, staging rallies addressing pertinent social concerns such as cleanliness campaigns, and commemorating significant national events like Independence Day, Republic Day, Women's Day, Yoga Day, and Swami Vivekananda's Birth Anniversary (Youth Day). Furthermore, the NSS frequently orchestrates programs centered on themes of social and community welfare, such as tree planting drives, observance of International Mangrove Conservation Day, AIDS awareness campaigns, and counselling sessions. Through these counselling sessions, students receive valuable guidance regarding higher education and career pathways, while also gaining insights into prevalent social issues and cultural practices within our nation. Consequently, students not only acquire academic knowledge and career prospects but also evolve into conscientious citizens at the individual level, while their engagement with broader community initiatives fosters their holistic development at the societal level.

File Description	Documents
Paste link for additional information	https://khalisanicollege.ac.in/nss.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

09

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

253

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

07

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution possesses nearly adequate physical infrastructure to manage the requirements of the teaching-learning process with twenty-nine classrooms in the Main building dedicated to each Honours program as well as General courses, among which three halls are equipped with Wi-Fi enable dsound systems and cordless microphones. There are well-equipped earmarked laboratories for Physics, Chemistry, Zoology, Botany and computer labs for Geography, Mathematics and Commerce. Two rooms, including the computer lab of Commerce Department, are equipped with facilities of smart-class and virtual-class. Moreover, under the financial assistance of the State Government, the College has constructed a spacious library on the first floor of Annex Building. The shifting of library facilities in the newly constructed annex building was completed during the academic session 2021-22. Construction of MAA SARADA BHAVAN, a two-storied building with a ladies' hostel on the first floor and four classrooms on the ground floor under the financial assistance of RUSA 2.0 Challenge Level funding has extended the facilities for the second classroom of each department in the academic session 2022-23.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khalisanicollege.ac.in/infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College organizes Annual Sports, Indoor and Outdoor games competitions, Blood donation camps, Cultural competitions on singing, dancing, short drama, recitation, etc. Campus cleaning and other awareness programs are also conducted regularly. Extra-curricular activities like Tree plantation program, Adult Education Program, Awareness Program on burning issues etc. are performed by the students at regular interval.

The College has a playground where different kinds of sports and cultural activities are held. This year under the aegis of IQAC an innovative one-day carnival named "Anandamela" has been observed in the month of January where different stalls of Books,

Paintings, Sculptures, Delicious food items, Handicrafts were assembled from different parts of the stakeholders and cultural programs like Violin concerts, Group-Dance performance, Folk songs by different Government and Non-government organizations of the locality made the program a grand success.

Separate Common rooms for boys and girls are used for different indoor games like table tennis, carrom, chess etc. A dedicated sports committee, duly formed through the Teachers' Council makes the arrangements of Annual Sports and Indoor and Outdoor games competitions and a Cultural committee, duly formed through the Teachers' Council organizes different cultural activities and competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khalisanicollege.ac.in/event-report.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tinyurl.com/39w3ndp8
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

43.97387

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Khalisani Mahavidyalaya Library is automated using an Integrated Library Management System (ILMS) named KOHA. The Library has been developed and is now working as a "Centre for congenial self-study". The Motto of our library "SAVE THE TIME OF THE READER" is adopted from one of the five laws of library science as established by Dr. S. R. Ranganathan, the father of Library Science in India. Books in the library are categorized into 16 subjects along with reference books which are regularly taught in the classes. Since the year 2015, major initiatives have been taken for reorganization, renovation, and modernization of this library.

ILMS KOHA had been installed in the year 2015 and at present, the KOHA version 21.05.13 rel dt. 25.03.2022 is running successfully.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://kmcl-opac.l2c2.co.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.01950

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College updates its Website at regular intervals. This year the college website has been redesigned with more flexibility and data space to cope with the needs of the hour. As a part of Office Automation, the fees payment system for students has been made on "Online Mode" with zero processing charge. Ample initiatives are

being taken to make all financial transactions of the college in "On Line" mode through ERP System. The college has provided free Wi-Fi for students, teachers and staff since 2015 with a speed of 100mbps. This facility is made available throughout the campus and has been utilized in the office, laboratories, library and ICT-based classrooms. During the pandemic days which came to be known as the "new normal" mandating increased online activities, the Wi-Fi mechanism has become a "new necessity" for academic and administrative activities. So, the speed of Wi-Fi has been increased up to 300 Mbps from last academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khalisanicollege.in/StudentPortal/Login.aspx

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.57424

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintenance and utilization of facilities at Khalisani Mahavidyalaya, Chandannagar, Hooghly.

Statutory Provisions: The Governing Body of Khalisani Mahavidyalaya is mandated with decision-making authority regarding policies for maintenance, upkeep, and augmentation of physical infrastructure, in adherence to statutory provisions.

Role of IQAC: The Internal Quality Assurance Cell (IQAC) serves as the backbone for academic and infrastructural development, maintenance, and utilization. It ensures institutional clarity and focus towards quality enhancement.

Committee Coordination: The Finance Committee, Building Committee, and other relevant bodies collaborate closely with the Governing Body and IQAC to ensure adequate maintenance and utilization of physical facilities.

Decision-making Process: Requirements, viability, and feasibility of physical facilities and new projects undergo thorough discussion and contemplation within the Finance Committee and Governing Body, aligning with statutory provisions.

RUSA Project Monitoring Unit (PMU): In recent years, the RUSA Project Monitoring Unit plays a pivotal role in planning and executing policy-making processes for maintaining and enhancing physical facilities at the institution.

Academic Council Formation: This year, alongside the Teachers' Council, an Academic Council has been constituted, comprising all

teaching members and equivalents. It facilitates discussions on academic issues and planning new initiatives.

These established systems and procedures ensure systematic management, maintenance, and utilization of physical, academic, and support facilities at Khalisani Mahavidyalaya, contributing to its overall institutional development and quality enhancement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://docs.google.com/document/d/1bbT-Vd3F5X0u7qmKO3RXFAtxCpazB6YP/edit?usp=drive_link&oid=116271814381439035067&rtpof=true&sd=true

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1304

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

833

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

833

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

One student representative is chosen in the Internal Quality Assurance Cell, three students are included in the Anti-Ragging cell following guidelines from three semesters, one student represent is included in the Grievance redressal cell thus ensuring active student participation in the administrative procedure of the college abiding by due norms enshrined in the Statute of the University of Burdwan, UGC and in the NAAC guidelines in this regard. The student representative communicates with the faculty and facilitates in the celebration and observation of different occassions and commemorative days. The Wall magazines of different departments, and departmental magazines provide opportunities to showcase and explore their creative skills. Students actively participate in Cultural committee meetings and their enthusiastic participation facilitate the decision making process. Different cultural competition, celebration of events like sports day, Womens' day, Kanyashree divas, Anandamela etc. ensures active student participation. Students actively participate in NSS activities. The College provides comprehensive educational and cultural program to foster their skills and groom them for teamwork, public speaking and leadership roles. Last but not the least the continuous good performance of our students in co-curricular activities and sports, be it inter-college or intra-college or in University meets depicts one bare fact that a steady and robust system is in place here in our institution which is well represented by students.

File Description	Documents
Paste link for additional information	https://youtu.be/gJ_ELG84knw
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

446

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Khalisani Mahavidyalaya was formed on 16.09.2016 and is registered with the name Praktani Sangathan Khalisani Mahavidyalaya with Principal as President and Prof. Debashis Das Sharma as Secretary. The Association had 172 enrolled members during 2018-19, now the membership is increased to 500 approximately. The Alumni comprises distinguished members like the Mayor of Chandernagore Municipal Corporation, a good number of Professors in Colleges, School teachers, Government employees, Bank Officials and executives in Corporate Sectors. In recent times the members of College Alumni actively participate in extension activities like social awareness programs, cultural programs besides occasionally organizing its own programs. For example, a Sit and Draw competition for school children was organized by the Alumni Association on 31.01.2023. A few alumni of the college had taken initiative for celebrating Anandamela, a cultural carnival on 03.02.2023 and in organizing Basanta Utsav in the campus on 06.03.2023. During the 2022-23 academic session, the Alumni Association had donated some ICT tools to the IQAC of the College. Sincere efforts are on from the management to expand the zone of Alumni engagement - both in terms of significant financial contribution and in terms of more active engagement.

File Description	Documents
Paste link for additional information	https://khalisanicollege.ac.in/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Normal activities of the institution have disrupted for almost two years due to outbreak of Covid-19. Following the pandemic period, there has been a gradual return to normalcy in institutional activities. Management has adopted every possible measure to fulfil the need of the stakeholders. Student-centric activities which were jeopardised due to Covid have started in normal mode. Hybrid mode of communications prevails in teaching-learning process as well as in administrative works. Management has exerted its utmost efforts towards realizing its vision and mission. Situated in a semi-rural area, the institution's mission is to extend higher education opportunities to rural and semi-urban regions. A considerable portion of the student body hails from nearby rural areas. The college aims to provide quality education that equips students to thrive in the real world and overcome challenges. Our motto underscores the importance of promoting an ideal student-teacher relationship and addressing every student's needs.</p>	
File Description	Documents
Paste link for additional information	https://khalisanicollege.ac.in/vision-mission.php
Upload any additional information	No File Uploaded
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
<p>Decentralization is the core word of participative management. In the organisational hierarchy Governing Body is the supreme body of the organisation which frames policies and guidelines in association with IQAC. Participatory management style has followed</p>	

through decentralisation of various academic and administrative affairs among the committees and sub-committees. Governing body plays a vibrant role in framing policies in various aspects of the organisation from top to bottom level. It monitors all the issues from teaching-learning process to college administration, infrastructural development etc. All the functions are operated by the various committees like Purchase Committee, Development committee, Finance committee, Provident Fund committee etc. Various sub-committees are formed in the Teachers' Council in consensus with the members. IQAC of the institution also plays a key role in creation of various UGC recommended Cells like the Grievance Redressal Cell, Anti Ragging Cell, Internal Complaints Committee, etc. It harmonizes functioning of the various committees and cells and sustained efforts are taken for enhancement of the overall quality of education.

File Description	Documents
Paste link for additional information	https://khalisanicollege.ac.in/organogram.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Formation of proper strategic plan and its effective deployment is the key mantra of success of every institution. Our institutional motto is to serve our best to the student community. Every plan is chalked out to academic environment with a view to achieve academic excellence. Policy plans are generated by the Governing Body and it is executed by the instruction of Principal and guidance of the IQAC. All academic plans are placed & discussed in the Teachers' Council and implemented by various committees and sub-committees. Allocation of adequate funds and their proper utilization is monitored by the Governing Body & Finance Committee of the institute.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://khalisanicollege.ac.in/strategic-plan.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The strategic plans and policies approved by the Governing Body (GB) are put into action by the institutional bodies. The Governing Body holds the highest authority within the organizational structure of the institution. Major plans and policies are developed in consultation with the IQAC, and their implementation is overseen by the Principal under the guidance of the IQAC as well as GB. Responsibilities are decentralized and distributed among various committees and sub-committees to ensure effective execution. The Building & Development committee handles development and infrastructure projects, while the Finance committee is responsible for allocating and approving funds. Academic and student-related matters are deliberated in Teachers' Council meetings, with decisions implemented through sub-committees. Appointments of teachers are followed by the guidelines of the College Service Commission and require approval from the Governing Body in accordance with the College Teachers (Security of Service) Rule 1977 of the Government of West Bengal. The Governing Body, along with the Principal, internal members, and the Bursar, oversees financial administration at the highest level of management within the organizational hierarchy.

File Description	Documents
Paste link for additional information	https://khalisanicollege.ac.in/governing-body.php
Link to Organogram of the Institution webpage	https://khalisanicollege.ac.in/organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The institution has established effective welfare measures for teaching staff, librarians, and non-teaching personnel. Salaries and allowances for all permanent staff members are disbursed by the Government of West Bengal through the HRMS portal at the local treasury. Additionally, there are provisions for the General Provident Fund (GPF) and Group Savings Linked Insurance (GSLI) to ensure the financial security and well-being of the staff and their families. Female staff members are eligible for 180 days of maternity leave, and there is a health support system in place through the West Bengal health scheme for teaching staff. State-aided college teachers (SACT) and non-teaching staff are entitled to benefits under the 'Sasthya-sathi' scheme provided by the Government of West Bengal. Childcare leave and paternity leave are also available for female and male teachers, respectively, within the organization.</p>	
File Description	Documents
Paste link for additional information	https://swasthyasathi.gov.in/
Upload any additional information	View File
6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year	

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Khalisani Mahavidyalaya implements a comprehensive Performance-Based Appraisal System for evaluating the academic and administrative performance of its teaching staff, librarians, and non-teaching personnel.

For teaching staff, Principal oversees their attendance and maintains leave records in accordance with the guidelines of the Service Book and Leave Record committee. The institution follows the Performance-Based Appraisal System (PABS) mandated by the Directorate of Higher Education, Government of West Bengal, and strictly adheres to the norms outlined by the UGC under the API scheme of Career Advancement. Appraisal and score claims are verified by the IQAC and then forwarded to the Principal. If deemed satisfactory, they are presented before the screening/selection committee for consideration, subject to approval by the Governing Body. Completed screening/selection processes are then recommended to the Directorate of Higher Education by the Governing Body. Currently, proposals for Career Advancement Scheme (CAS) for ten faculty members are in advanced stages of processing.

For non-teaching staff, Principal monitors attendance and maintains leave records through the Service Book and Leave Record committee. Promotion follows existing rules and regulations established by the Government of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial management of the college adheres to the guidelines set forth by the Higher Education Department, Government of West Bengal. All daily transactions are meticulously recorded in the books of accounts. The institutional accounts undergo scrutiny by Chartered Accountant Firms to ensure transparency in the accounting process. In accordance with the regulations of the Department of Higher Education, Government of West Bengal, the college's financial audit is conducted by an auditor nominated by the DPI. The audit for the period up to 2019-20 has been completed. However, the college has been requesting a new auditor from the DPI office to address pending audits for the past three years, but appointment is yet to be made from their end. Consequently, the Governing Body has decided to implement an Internal Audit Process by appointing an Internal Auditor to review and verify the books of accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

9299

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution employs a diverse mechanism for developing constructive planning and strategy, supported by a standardized budgetary control system aimed at optimizing resource utilization. The primary source of revenue consists of tuition fees and additional charges such as library fees, development fees, laboratory fees, and electricity fees. Given that a majority of our students come from middle-class and economically disadvantaged backgrounds, the fee structure is intentionally set lower compared to other colleges in the district. Consequently, the funds generated from fees are insufficient for comprehensive institutional development. Additionally, the college is required to allocate fifty percent (50%) of total tuition fees to the relevant Treasury, as per directives from the Government of West Bengal. The remaining fees collected are utilized for daily operational expenses and development projects.

To augment funding, the college has leased its approximately twenty cottahs of mango orchard land for two years, generating some additional income used for development purposes. Furthermore, in response to recommendations from the IQAC, the college has initiated the installation of solar panels on the rooftop of the newly constructed two-story building, "Maa Sarada Bhavan". This initiative aims to generate alternative green energy, thereby reducing carbon footprint. Any surplus energy produced can be transferred to the WBSEDCL grid, generating additional funds for the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has emerged as a cornerstone in fostering a culture of continuous improvement and excellence within the institution.

Firstly, the IQAC at Khalisani College has played a pivotal role in developing and implementing robust quality mechanisms tailored to the specific needs and challenges of the institution. These efforts start with creation of class rooms infrastructure and reach out to embrace cloud-based tech-tools both for the administrative and academic purposes. Moreover, by advocating for the best practices IQAC has ensured adherence to regulatory requirements both financial and ethical norms.

We always believed that a cultural landscape determines the academic discourse of an institution. Keeping this in mind, IQAC has arranged an inspiring bouquet of cultural programs ranging from heritage, legacy, nationalism to the idea of "Vasudhaiva Kutumbakam".

In addition, the IQAC has played a key role in promoting research. Seed money is provided to teachers for research publication and also for participation in academic conferences in an attempt to enrich the academic environment.

Overall, the contribution of the IQAC in institutionalizing quality assurance strategies and processes at our college cannot be overstated. Through its initiatives and unwavering commitment to excellence, the IQAC continuously strengthen the foundations of our institution.

File Description	Documents
Paste link for additional information	https://khalisanicollege.ac.in/pdf/iqac/Minutes_of_IQAC_Meetings_2022-23.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution's primary objective is to establish an effective

teaching-learning environment that meets the needs of students. The IQAC regularly monitors and evaluates progress in this area by engaging with various departments. During the current academic session, due to the familiarity of both teachers and students with online teaching-learning methods during the pandemic, study materials are distributed through departmental webpages on the college website, as well as through social media platforms such as Facebook, WhatsApp, and YouTube. The Institution invested in G-suite to facilitate the teaching-learning process during the pandemic and continues to support this initiative. The IQAC encourages faculty members to participate in online Refresher and Orientation courses regularly and motivates them to publish research articles in reputable journals and participate in national and international seminars and conferences. In line with IQAC suggestions, the administration provides financial assistance to faculty members for publishing research articles in national / international seminar proceedings and reputable journals (at least UGC care listed).

File Description	Documents
Paste link for additional information	https://khalisanicollege.ac.in/pdf/naac_files/Faculty_Support_Fund.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution supports gender diversity and addresses gender issues with utmost care to create an inclusive space. The Womens' Cell, Suchetana addresses gender issues, conducts awareness programmes. Self-defence training programme is conducted for the girl students. Several commemorative days are observed like Women's' day, Kanyashree Divas etc to disseminate the ideology of gender equity.

To ensure safety of all, CC cameras have been installed in campus. Girl students are highly secured under the existing security system. CCTVs are installed at the entrance of the college gate, parking area, office, corridors of different floors of the College.

Counselling is arranged by the college for girl students in three major areas to ensure proper academic pursuits, career patterns and for sustaining mental health.

Separate Common rooms are provided for girls with facilities like first aid box, beds, mirror, chair, table, washbasin, dustbin, etc.

File Description	Documents
Annual gender sensitization action plan	https://tinyurl.com/3y47d3x6
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://tinyurl.com/226decjh

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste is disposed off via Chandannagar Municipal Corporation's garbage collection and transportation vehicle. Our campus is a " Plastic free zone". Waste is collected in separate bins as Biodegradable and nonbiodegradable waste. Green bins are used for collecting biodegradable waste and blue bins are used to collect nonbiodegradable waste. Awareness is spread among students to ensure that the bins are used properly. The Department of Chemistry ensures that liquid waste are first diluted and thus the toxicity is reduced via proper filtration system prior to running the waste through common drainage system. The e- waste is collected in assigned box. Organic waste are collected and pits have been dug at our garden for decomposition and thus the organic waste is reused as fertilizers for our medicinal plant garden. Multiple exhaust fans operate in our laboratories and canteen to get rid of pungent fumes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://tinyurl.com/yc2vj56d
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

B. Any 3 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college provides an inclusive environment that fosters tolerance and harmony towards cultural, regional, linguistic,

communal socioeconomic and other diversities. This environment is sustained by the institution both in terms of fulfilling infrastructural requirements as well as by observing different commemorative days. Such inclusivity has always been the bedrock of governance that the institution deploys. The different wings of the college are engaged in observing and commemorating the followings days:

1. Cultural Competition.
2. Students' Week Celebration - Charcha, Chetana, In search of a greener planet, Reminiscing the football Samrat Pele, Souhardya, Surakshya.
3. Rabindra Jayanti.
4. Observance of International Yoga Day and World Music Day.
5. Observance of P.N. Panicker reading month.
6. Banomahotsob and International Mangrove Conservation Day.
7. Sabujer Obhijan.
8. Ananda Mela, a carnival.
9. National Youth Day.
10. Organizing Sit and Draw competition to commemorate 50 glorious years of the foundation of the college.
11. Celebration of International Mother Language Day
12. Ramps/lifts for easy access to classrooms.
13. Disabled-friendly washrooms.
14. Signage including tactile path, lights, display boards and signposts.
15. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution adheres to its vision and mission to impart value based education that inculcates sense of core values like gender sensitivity, environmental consciousness. The NSS unit organises different awareness programmes at regular intervals to spread consciousness amongst students and the local community as well.

Women cell Suchetana guides and enlightens the students. The percentage of girl students exceeds the boys in our institution. Thus the Institution sensitises the students through seminars and talks to make them responsible and aware. The class routine has specified a slot for Self defence training programme. All the students can access the training for free. This programme is beneficial for the mental and physical wellbeing of our students. Anandamela, cultural competitions, sports, and the observance of different commemorative days inculcates the feeling of unity and inclusiveness and disseminates cultural exchange.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution observes and celebrates different national and international commemorative days like Independence day, Republic day, National youth day with honour and reverence. Flag hoisting ceremonies and other cultural activities are conducted on these days. NSS Unit 1 members actively participate in these programmes. Mother language day was observed online to promote cultural diversity. Basanta utsav is celebrated to promote brotherhood and the spirit of unity. International Womens' day is observed to promote the sense of tolerance and gender equity. International Yoga day and World Music day were celebrated under the aegis of IQAC and NSS on 21.6.23. Students and staff actively participated to spread the message of a healthy future. Birth and death Anniversary of Rabindranath Tagore is observed to pay tribute to Kaviguru. Banomohotsav and International Mangrove Conservation day were celebrated through a programme titled SABUJER OVIJAN to spread environmental consciousness. Students' week was celebrated through different programmes. IQAC and Library jointly celebrated P.N Panicker reading month. Different cultural competitions and programmes are held and our Annual Fest Anandamela was organised to promote cultural exchange and assimilation among the students, alumni and local stakeholders.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

Title -CHETAK

Objective - social awareness program through street plays that demonstrate social evils.

Context - The college acknowledges it's institutional social responsibility of propagating awareness on sensitive issues. The

legacy of outreach activity is expanded by a theatre club named Chetak.

The Practice - Students showcase plays on thematic social issues like dowry, the adverse effect of social media.

Evidence of success: The street plays conducted were able to generate awareness among the mass.

Problems encountered - Students are overburdened with their academic schedule.

Best Practice -2

Title -PARAMPARA

Objective - depiction of the cultural heritage of India through publications, heritage tours, and other activities.

Context - The feeling of pride in our national entity of multifaceted cultural heritage and traditions are reflected through cocurricular endeavours.

The Practice - The practice is actually a cluster of different activities - organizing fete like Anandamela, departmental publications etc.

Evidence of success: Anandamela, a social carnival of local culture was organized on 09.02.2023, Department of Sanskrit published their yearly magazine Arani on classical Sanskrit, Department of History displays the heritage of Hooghly, etc.

Problems encountered and resource required - Students are overburdened with their academic schedule.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority and thrust of Khalisani Mahavidyalaya includes

holistic growth of its pupils coming from diverse backgrounds. Most of our students are first generation learners and the number of girl students exceed the boys. Thus, the institution is watchful to provide a conducive and student friendly environment. Our institution maintains a clean and green campus and encourages the students to take up eco-friendly approach and endeavours. The vision of our institution is to promote academic excellence through value-based knowledge. Catering to a large section of students coming from rural and semi urban areas, the primary goal is to sensitise and encourage our students to pursue academic outlook. Self-defence training programme, add on courses, observance of several days of national and international importance, green initiatives, career counselling programmes, Annual fete Anandamela, Annual sports day and Social, cultural competitions are organised with utmost care and concern. The institution believes in overall development of our students. Our students and alumni have showcased their extraordinary talents in the field of sports like swimming, khokho, kabaddi and athletics in state and national levels. Minute academic and extracurricular requirements of the students are dealt with magnanimity and solicitude.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Our institution plans to adopt a policy of increasing scope of experiential learning in accordance to the NEP syllabus. The institution in the coming session would continue the Add on courses as the courses received positive response from our students. New add on courses are also in the process of being implemented. Institution plans to make some resources available for our students who are showcasing their talents in the field of sports. Research initiatives would be encouraged. The Audits would get done by certified Auditors. We plan to start the hostel for our girl students at Ma Sarada Bhawan..Career counselling will get utmost importance. The Institution would continue its efforts towards a green sustainable world. Rainwater harvesting project will be undertaken, and non-renewable energy resources will be used to the utmost. The institution will continue to cater to the overall development of its students.