



KHALISANI MAHAVIDYALAYA

NAAC ACREDITED, GRADE - B (BY NEW METHODOLOGY)

KHALISANI, CHANDANNAGAR, HOOGHLY, PIN-712136

PH. No. (033)-2682-5530/9517/8856, EMAIL- khalisanimahavidyalaya@gmail.com

Date: 14.09.16

Respected Sir/ Madam,

An IQAC meeting is convened on 20.09.16 at 2.30 p.m. to discuss the following topic.

Topic: A detailed discussion on the ensuing NAAC visit dated 27th to 29th of September, 2016

Venue: IQAC Room.

Your esteemed presence is solicited.

Coordinator, IQAC

Coordinator
IQAC

KHALISANI MAHAVIDYALAYA
Khalisani, Chandannagar,
Hooghly, W.B., Pin:712138

PRINCIPAL

Principal
KHALISANI MAHAVIDYALAYA
Khalisani, Hooghly, W.B.
Pin : 712138





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A meeting of the Internal Quality Assurance cell is held today on 20th September 2016, Tuesday in the presence of the following members:

1. Dr. Nepankar Hazra, Principal, Chairperson of IQAC
2. Dr. Arghya Bandyopadhyay, Coordinator, IQAC
3. Prof. Gourab Sinha, Teacher Member & GB Member
4. Prof. Ajanta Chakrabarti, GB Member
5. Prof. Debashis Dasshrama, Member from Alumni Association
6. Prof. Suman Bhar, Teacher Member
7. Sri Sankar Chakraborty, Head Clerk
8. Sri Shuvam Das, Students' Representative


As the meeting is a special one in nature the proceedings of the earlier meeting are not read out and confirmed. It is decided that the proceedings of the meeting dated 05.04.16 will be confirmed in the next meeting.

The Coordinator of the IQAC narrates in brief all the preparations for the ensuing NAAC visit. He informs the members of the detailed schedule for the three consecutive days of the Peer team visit. Considering the importance of the agenda all the members of the Teaching fraternity are invited to the meeting and Dr. Bandyopadhyay informed in each and every detail of the plan of action during the NAAC Peer team visit. It has been informed that the College is facing a sudden crisis as its bookings in the Circuit House as well as the BTPS Guest house have been cancelled due to the visit of the Hon'ble Chief Minister of West Bengal. However, it has been assured that the College management and the IQAC will do their best to assure the hospitality of the Hon'ble Peer team members. All the Teacher members ensure their best efforts to secure a good grade in the NAAC accreditation.

The meeting ended with the vote of thanks to the chair.


Coordinator
IQAC

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Principal
KHALISANI MAHAVIDYALAYA
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Pin : 712133





KHALISANI MAHAVIDYALAYA

[An Institute with NAAC Accreditation: B++]

WEBSITE: www.khalisanicollege.org


Date: 22/11/2016

A meeting of IQAC is convened on 25/11/2016 at 12 noon to discuss the following agenda:

- 1) Post-NAAC evaluation and future road-map of IQAC
- 2) CAS of following teachers:
Prof. Debashis Dassharma; Prof. Gourab Sinha; Prof. Monalisa Mustafi.
- 3) Miscellaneous

Your's esteemed presence is solicited

Meeting Venue: **IQAC Room**


Coordinator, IQAC
Coordinator
IQAC
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KHALISANI MAHAVIDYALAYA

[An Institute with NAAC Accreditation: B++]

WEBSITE: www.khalisanicollege.org

A meeting of the Internal Quality Assurance cell is held today on 25/11/2016, Friday in the presence of the following members:

1. Dr. Nepankar Hazra, Principal, Chairperson of IQAC
2. Dr. Arghya Bandyopadhyay, Coordinator, IQAC
3. Prof. Gourab Sinha, Teacher Member & GB Member
4. Prof. Ajanta Chakrabarti, GB Member
5. Prof. Debashis Dasshrama, Member from Alumni Association
6. Prof. Suman Bhar, Teacher Member
7. Sri Sankar Chakraborty, Head Clerk
8. Sri Shuvam Das, Students' Representative

The Chairperson of IQAC took the chair and the meeting started with his due permission.

At the outset the proceeding of the last IQAC meeting held on 05/4/2016 is read and confirmed.

Agenda wise Discussion

1. Members are elated and shared their joy while expressing our 2nd cycle result in the recently completed NAAC evaluation. The accreditation status in the 2nd cycle of evaluation has elevated to B++ with a CGPA score of 2.77 from our previous grade B (score: 2.3). It's also a matter of pride as we stood 2nd in the NAAC score among non-Government colleges in Hooghly district. Members applauded the success. Coordinator expressed his heartfelt thanks to every stakeholder associated with the long-drawn process of preparation for NAAC visit. He said almost a year of hard toil, both physical and intellectual, has gone into this process and with this result our college is perhaps now in a position to excel breaking the shackle of mediocrity. The coordinator also opined that with this result our overall responsibility has increased and to retain this success we need to discuss the future roadmap. Coordinator requested the members to express their view one by one and provide their valuable suggestion. It all started with the Principal, who is also our Chairperson -



Principal, Chairperson of IQAC : Dr. Nepankar Hazra extended his gratefulness to everyone for this pleasing NAAC result with a special mention to the Coordinator's selfless effort. He went on sharing the short and long terms priorities set to achieve:

- (a) Language Lab, which he said to be introduced very shortly
- (b) Land purchase to be completed soon for horizontal expansion of our college
- (c) Mentioned about the work that has started for new and more spacious library rooms.
- (d) He informed that DPI has assured to provide 3 more smart class rooms to our college.
- (e) We would go appealing for funds from UGC for few more solar lights.
- (f) He opined that we would soon be visiting the officials of RUSA for fund.
- (g) NAAC has praised the gradual increase of girls' students in our institute. Principal reminded that to all of us and said we should take all initiative to provide different facilities to girl students.
- (h) Remedial courses, he informed, is to be introduced as soon as possible.

Prof. Ajanta Chakrabari : She congratulated everyone for such a wonderful success in the 2nd cycle NAAC evaluation process and mentioned to introduce the following few important things in our future work plan -

- (a) She suggested distributing responsibilities to the convenors of the subcommittees following the criterion-wise guideline, for that, she suggested reconstituting the subcommittees, if so required. These small subcommittees, according to her, will work under the purview of IQAC and the coordinator of IQAC may be authorized to select members in these subcommittees.



(b) She felt that whatever future roadmap is undertaken we should provide ourselves fair amount of time to execute them. In other words, she preferred work courses which may be time consuming but would deliver a sustained impact for the future of our college.

(c) She opined on increase of books in Dept Libraries, creation of Gymnasium, Playground and Ladies hostel.

Prof. Suman Bhar : He also congratulated everyone for such a wonderful success in the 2nd cycle NAAC evaluation process and suggested the following

(a) He said with new construction taking place there would be some increase of classrooms so he wished if we can introduce a departmental room for each department particularly for the Non-Lab departments.

(b) He opined we should be a little more concerned with the results in our general degree courses.

(c) He endorsed Prof. Ajanta Chakrabarti's proposals of forming small subcommittees and spreading of different responsibilities in these groups.

(d) He recommended the idea of gifting books to Library on one's birthday as suggested by one of the NAAC peer team members and said this can be considered as an innovative practise.

Prof. Debashis Dasshrama : Prof. Dassharma's plans and suggestions were mainly concentrated with his department, the dept. of Commerce. He wished that IQAC should look into the matters of his department so that

(a) Guardian's meeting takes place in a regular basis in his dept

(b) Dept Library of Commerce, according to his opinion, is in a very shabby condition & it needs to be revamped considerably

(c) Proposed that IQAC and the concerned authority may consider the proposal of opening of BBA course in our college.

Prof. Gourab Sinha : Prof. Gourab Sinha acknowledges the effort of each individual for the good score in the NAAC evaluation. His thoughtful proposals are the his following -



(a) He did show his concern on the overall performance of our students in general degree course and said in the next meeting of IQAC he would come up with a set of definite proposals to address this issue.

(b) He is of the view of expanding the IQAC with the inclusion of few more teaching members; according to his opinion, this would further facilitate the scope of IQAC.

(c) He opined nowadays the college authority has to submit year-wise data of different dimension to various organizations like MHRD, NAAC (through AQAR) and University. All these data should be synchronized and suggested to create an information hub which would consist of all these information properly stored. According to him this would immensely help us to retrieve and analyze information on any issue instantaneously.

(d) Creation of a separate study centre for teachers at the upcoming new Library premise.

Sri Sankar Chakraborty : He is all praise with the NAAC result and extended his applause to the Coordinator and to our Principal for their effort and to all those who tried day in and day out for this good performance. He mentioned about the upcoming 50th year of establishment of our institution and urged the IQAC to plan and execute the golden jubilee celebration with all vigour. In this regard he reminded the members that there are many organizations including UGC which can be approached for funds to commemorate the 50 year of foundation.

Sri Shuvam Das : The students representative in IQAC shared following two points

(a) He requested for a space other than Boys' common room for students to spend their leisure period.

(b) He said students have preferred the idea of CCE but also requested the authority to arrange a formal test examination before they appear in the final exam.

After such a long and detail deliberations it was decided that suggestions are apt and should have to be implemented in future. IQAC Coordinator once again thanked the members for such an involved discussion.

2. CAS related documents of the following teachers are placed in the meeting:

Sl. No.	Teachers' Name and Designation	Stage	Due date
1.	Debashis Das Sharma, Asst. Prof.	Stage III-IV	02.05.2015
2	Gourab Sinha, Asst. Prof.	Stage III-IV	19.04.2016
3	Monalisa Mustafi, Asst. Prof.	Stage I-II	09.04.2016

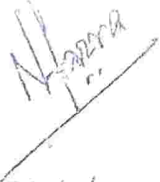


IQAC coordinator reported that at the prima facie he has scrutinized the documents and following CAS guidelines placing the same for further processing. After discussion members unanimously decided and requested the Principal and the Coordinator to do whatever is needed to expedite the matter. IQAC also requested the Governing Body to take necessary steps in this regard for quick disposal of the matter.

3. Miscellaneous part - Members inquired about the preparation of the current Annual Quality Assurance Report (AQAR) as per guidelines and parameter of NAAC to be submitted to NAAC. Coordinator informed that preparation is in the process and sought cooperation from teaching and Non-teaching members for quick completion.

Meeting ended with the vote thanks to the chair.


Coordinator
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Date : 21/03/2017

A meeting of IQAC is convened on 28/03/2017 at 12 noon to discuss the following agenda:

- 1) Discussion on the formation of Standing Committee for recruiting Non-Teaching Staff.
- 2) Recommendation of purchase of land for the lateral extension of the college.
- 3) Recommendation of the IQAC on the proposed introduction of CBCS system from the forthcoming academic session
- 4) Miscellaneous

Yours esteemed presence is solicited.

Meeting Venue: **IQAC Room**


Coordinator, IQAC

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A meeting of the Internal Quality Assurance cell is held today on 28/03/2017, Tuesday in the presence of the following members:

1. Dr. Nepankar Hazra, Principal, Chairperson of IQAC
2. Dr. Arghya Bandyopadhyay, Coordinator, IQAC
3. Prof. Gourab Sinha, Teacher Member & GB Member
4. Prof. Ajanta Chakrabarti, GB Member
5. Prof. Debashis Dasshrama, Member from Alumni Association
6. Prof. Suman Bhar, Teacher Member
7. Sri Sankar Chakraborty, Head Clerk
8. Sri Shuvam Das, Students' Representative

The Chairperson of IQAC took the chair and the meeting started with his due permission.

At the outset the proceeding of the last IQAC meeting held on 25/11/2016 is read and confirmed.


Agenda wise Discussion

1. Members raised the concern about the lack of non-teaching staffs and mentioned about the difficulties that is faced to run the office with a smaller number of staffs. In response Principal shared the concern of the members and informed the august house that the DPI has given green signal and in near future we might be able to recruit some non-teaching staff. The IQAC recommended that a standing committee may be formed as per statute to supervise this issue and requested the Principal to discuss this in the next GB meeting.
2. Members discussed the issue of extending the college, and for that purpose we might have to purchase adjacent land if it is at all possible. Principal informed that he is already in touch with the land lords and in this regard the President of the GB who is happened to be the Mayor of the city has also extended support. Members unanimously recommended that such an effort would be highly beneficial for our college and asked the Principal along with the Coordinator to expedite the matter.



3. A threadbare discussion took place on the issue of introduction of choice-based credit system (CBCS) to be introduced from the forthcoming academic session. The members felt that the CBCS not only offers opportunities and avenues to learn core subjects but also explores additional avenues of learning beyond the core subjects for the holistic development of an individual. Such a system, if introduced, would immensely benefit our students. However, members felt, we should also be aware of the fact that the under the semester system students would get less time to cover the portion of the syllabus prescribed for them, teachers' workload would increase, good infrastructure is essential for the dissemination of education. In this regard our college, which already suffers from lack of teaching staff has to face even more constraints than ever. It was decided that in this regard we would be sending our observation in writing to the University authority so that they can reach to some prudent solution while introducing CBCS.
4. In the Miscellaneous members said the lack of Teaching staff is also a burning issue of our college and it has remained the same for so many years. Principal assured the members that all possible avenues would be explored to address this issue.

Meeting ended with the vote thanks to the chair.


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Date : 23/5/2017

A meeting of IQAC is convened on 30/05/2017 at 12 noon to discuss the following agenda:

- 1) Discussion on RUSA to avail the RUSA 2.0 fund.
- 2) Discussion on the issues related to Introduction of e-pension and relevant compliances.
- 3) Construction of 2nd floor in the eastern block.
- 4) Installation of water purifiers for the students.
- 5) Reconstitution of IQAC for the period 2017-2019.
- 6) Miscellaneous

Yours esteemed presence is solicited.

Meeting Venue: **IQAC Room**


Coordinator, IQAC

Coordinator
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A meeting of the Internal Quality Assurance cell is held today on 30/05/2017, Tuesday, in the presence of the following members:

1. Dr. Nepankar Hazra, Principal, Chairperson of IQAC
2. Dr. Arghya Bandyopadhyay, Coordinator, IQAC
3. Prof. Gourab Sinha, Teacher Member & GB Member
4. Prof. Ajanta Chakrabarti, GB Member
5. Prof. Debashis Dasshrama, Member from Alumni Association
6. Prof. Suman Bhar, Teacher Member
7. Sri Sankar Chakraborty, Head Clerk
8. Sri Shuvam Das, Students' Representative

The Chairperson of IQAC took the chair and the meeting started with his due permission.

At the outset the proceeding of the last IQAC meeting held on 28/03/2016 is read and confirmed.

Agenda wise Discussion


1) The Coordinator informed in the meeting that owing to our result in NAAC 2nd cycle where we have scored marks more than 2.5 out of 4, in fact we scored 2.77, we are eligible to apply for the fund earmarked for Rashtriya Uchchar Shiksha Abhiyan or in short RUSA 2.0 and for that we need to form a RUSA monitoring unit. The initial step, the coordinator explained in detail, would be the submission of a total plan and estimate for the intending work following guidelines by to the funding agency and the whole process will have to be done by the Monitoring unit. An all-India competition would be taken place on the basis of the submitted proposals and so far as we have come to know that a list of the institution would be published by the authority on the basis of the merit of the submitted proposal. The members unanimously recommended the Principal to form a monitoring unit to begin the work. Principal also responded in affirmative informing the house that it is going to be formed soon through a discussion in the forthcoming GB meeting. Members opined that



the Coordinator of IQAC has to lead the process since he is aware of the nitty-gritty of the submission process.

- 2) Principal informed the members that the office of DPI has instructed that e-pension and related compliances has to be made and for that he suggested that IQAC should name who will look after the issue keeping liaison with the office. Members felt that Prof. Gourab Sinha should be given the responsibility as he is aware of the whole process and has all the experience moreover, he is the teachers' representative in the GB. In this regard, the recommendation of Prof. Sinha's name is unanimous.
- 3) Principal informed that on the submission of the utilization certificate of the first floor of the eastern block the sanction may be given by the authority for the 2nd floor. Members requested the Principal to do the needful so that we get the requisite fund for the construction of the second floor of the eastern block.
- 4) Coordinator informed that few water purifier need to be installed for the supply of drinking water. Members recommended such move and requested HOI to do the needful for the benefit of the students.
- 5) The Coordinator of IQAC informed that the formation of new IQAC is due, so he requests Principal to do the needful.
- 6) In the Miscellaneous, Prof. Ajanta Chakrabarti mentioned that the ratio of girls students in our institution is higher than the male students which is a significant issue and should be highlighted in any future communication with the authority, as and when any such opportunity arises.

Meeting ended with the vote thanks to the chair.


Coordinator
IQAC
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