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Enlightenment through Education

Date: 27.08.18

Respected Sir/ Madam,

An IQAC meeting is convened on 03.09.18 at 2.30 p.m. to discuss the following topic.

Topic:

1. Discussion regarding CAS of five teachers
2. To fill the vacancy of Head Clerk
3. Discussion about creation of Teaching Post
4. Grants received under MP Lad for two classrooms
5. Guest lecturer recruitment
6. Implementation and Execution of Development projects under RUSA 2.0
7. Recommendations for organizing student centric awareness programs and career oriented seminars.

Venue: IQAC Room.

Your esteemed presence is solicited.


Coordinator, IQAC

Coordinator
IQAC
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PRINCIPAL

Principal
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Enlightenment through Education

A meeting of the Internal Quality Assurance Cell is held today on 03.09.2018 in the presence of the following members:

1. Dr. Nепankar Hazra, Principal, Chairperson of IQAC
2. Dr. Arghya Bandyopadhyay, Coordinator, IQAC
3. Prof. Gourab Sinha, Teacher Member & GB Member
4. Prof. Ajanta Chakrabarti, GB Member
5. Prof. Debashis Dassharma, Member from Alumni Association
6. Prof. Suman Bhar, Teacher Member
7. Sri Shuvam Das, Students' Representative

The Chairperson of IQAC took the chair and the meeting started with his due permission.

At the outset, the proceeding of the last IQAC meeting held on 25.06.2018 is read and confirmed.

Agenda 1: Discussion regarding CAS of five teachers

Discussion

Coordinator informed that the promotion (CAS) of following five teachers is due and requested the Chairperson to process the matter in the Governing Body as early as possible.

1. Prof. Jyotsna Bhattacharya Mallick, 2. Prof. Subrata Kumar Rana, 3. Prof. Priyaranjan Sarkar, 4. Dr. Brajagopal Roy, 5. Dr. Arghyadip Roy

Resolution

IQAC recommends GB to form screening committees for CAS of the teachers - 1. Prof. Jyotsna Bhattacharya Mallick, 2. Prof. Subrata Kumar Rana, 3. Prof. Priyaranjan Sarkar, 4. Dr. Brajagopal Roy, 5. Dr. Arghyadip Roy.

Agenda 2: To fill the vacancy of Head Clerk

Discussion

Principal informed that after the retirement of the head clerk, college is facing trouble to some extent regarding official work. As college is not the recruitment authority, we can only submit the requisition once again. He seeks opinion from the members of IQAC about recruitment of temporary head clerk. Principal also informed that the retired head clerk is ready to accept the proposal of temporary service. Members agreed that the knowledge and





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service of the retired head clerk is very much required for the college office to run it smoothly.

Resolution

IQAC request GB to submit the requisition for head clerk once again. Further IQAC recommend that for the time being college may hire the service of the retired head clerk on extra temporary basis.

Agenda 3: Discussion about creation of Teaching Post

Discussion

IQAC Coordinator along with the teacher members of the body expressed serious concern regarding the acute dearth of full time teachers in various departments, inter alia Physics, Chemistry, History, Geography. All the members requested the Principal, Ex-officio Chairperson to take urgent and positive initiative in this regard and to communicate with adequate authorities on urgent basis. The members opine that with prevalent teaching staff in position it will be extremely difficult to manage the requirements of CBCS.

Resolution

The Principal is requested to initiate urgent and positive steps to create post of teachers in the afore mentioned departments by communicating with the Honourable DPI.

Agenda 4: Grants received under MPLAD for two classrooms

Discussion

Principal informed that the Grants under MPLAD from the honourable MP Smt. Ratna Dey Nag has been received by the college that is amount of 10 Lakhs for two classrooms. Members expressed their gratitude and they requested the Principal to write a letter, thanking our honourable MP on behalf of the college. Moreover, they are of the opinion to start the work as soon as possible because the lack of classroom is a long-term problem for our college which can be solved by this.

Resolution

IQAC recommends the Principal, ex-officio Chairperson, to expedite the construction of classrooms on second floor of eastern block as Grants under MPLAD from the honourable





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MP Ratna Dey Nag already received by the college. He is also requested to write a letter of thanks to the honourable MP.

Agenda 5: Guest lecturer recruitment

Discussion

Coordinator informs that senior teachers of various departments expressed worries because number of teaching staff is inadequate to complete the syllabus thoroughly in newly recommended CBCS and to examine the answer scripts. Coordinator opines that the ratio of teacher student is also very bad due to lack of teaching staff. All the members agreed to this problem. One of the teaching members suggests about recruitment of guest teacher. Rest of the members along with the coordinator accepted this suggestion with full support.

Resolution

In view of the excessive class load of the present CBCS system, IQAC recommends GB for the recruitment of Guest Lecturers based on demand placed by the respective departments.

Agenda 6: Implementation and Execution of Development projects under RUSA 2.0

Discussion:

Dr. Arghya Bandyopadhyay expressing his ecstasy apprises the members of the IQAC that, the College has claimed for development grant under three different components -a) New Construction amounting to Rs. 85 lakhs (42.5%); b) Renovation of existing infrastructure amounting to Rs. 73 lakhs (36.5%) and c) Procurement of Equipments (Sports and Books and E-resources) amounting to Rs. 42 lakhs (21%) which culminate to a total claim of Rs. 2 crores. The entire project proposal has been approved by the Screening Committee of RUSA and now the College is going to get the grant in two instalments. He further informs that the modus operandi of executing the grant will be thoroughly discussed in the monitoring unit of RUSA as well as the Governing Body. All the members of the IQAC expressed enormous joy hearing the news as it will help the college in augmenting the physical infrastructure of the college.

Resolution: -

IQAC requests the Principal, the ex-officio Chairperson of the body to discuss the issue in the Governing Body of the College and to explore all possible avenues so that the RUSA grants are utilised at its optimum for the benefit of the institution.





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Agenda 7: Recommendations for organizing student centric awareness programs and career oriented seminars

Discussion:

Prof. Ajanta Chakrabarti proposes that keeping in view the market oriented approach and learning outcome based curriculum a few career oriented awareness program can be arranged in the college for the benefit of the students. Prof. Debashis Das Sharma suggests that awareness workshops by Institute of Chartered Accountant and Certified Management Accountant related seminars will be of great help for the students of Accountancy Honours and B. Com General. On the basis of information received from the Gov. W.B. regarding the status of Fishing Cat survey, IQAC informs GB to arrange the awareness programme on the said topic. All the necessary steps and measures are taken to arrange such programme in the college campus to aware students regarding ecology and environment.

Resolution: -


It has been resolved that Career oriented seminars and workshops should be arranged in the College under the aegis of IQAC and the Chairperson is requested to take initiative to arrange so. The date for an awareness Seminar on “Status survey of Fishing Cat- The State Animal of West Bengal” for the students has been fixed on 11.09.2018.

Meeting ended with vote of thanks to the Chair.

Venue: - IQAC Room


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Date: 19.11.18

Respected Sir/ Madam,

An IQAC meeting is convened on 26.11.18 at 2.30 p.m. to discuss the following topic.

Topic:

1. Reminder for Reconstitution of IQAC for the period 2019 -21
2. Completion of second floor of eastern block
3. Approval for submission of requisition for the creation of Non-Teaching Post
4. Discussion on the submission of Academic Administrative Audit and its approval.
5. Proposals from British Institute & WEBEL
6. Appreciation of a student as a National Athlete Champion.

Venue: IQAC Room.

Your esteemed presence is solicited.


Coordinator, IQAC

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1. Dr. Nepankar Hazra, Principal, Chairperson of IQAC
2. Dr. Arghya Bandyopadhyay, Coordinator, IQAC
3. Prof. Gourab Sinha, Teacher Member & GB Member
4. Prof. Ajanta Chakrabarti, GB Member
5. Prof. Debashis Dassharma, Member from Alumni Association
6. Prof. Suman Bhar, Teacher Member
7. Sri Shuvam Das, Students' Representative

The Chairperson of IQAC took the chair and the meeting started with his due permission.

At the outset, the proceeding of the last IQAC meeting held on 14.09.2018 is read and confirmed.

Agenda 1: Reminder for Reconstitution of IQAC

Discussion:

The IQAC –coordinator informed the house that the tenure of IQAC is going to elapse and requested the Principal to take initiative for reconstitution of the IQAC for the period 2019-21 as it has to be discussed in the Teachers' Council for recommendations of names of teacher members as well as the Governing Body for approval and recommendations of names of all other representatives of the IQAC

Resolution:

It has been resolved that the process of reconstitution of the IQAC for the period of 2019-21 will be initiated and the Ex-Officio Chairman is requested to do the needful.

Agenda 2: Completion of second floor of eastern block

Discussion:

Members of IQAC along with coordinator wanted to know from the Principal, ex-officio Chairperson about the progress of the work of second floor of eastern block as there is scarcity of classrooms. Specially the commencement of new session with CBCS system requires more classrooms. Principal assured the members that he will take prompt action to complete the construction process.





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Resolution:

IQAC appeals GB to expedite the construction of classrooms on the second floor of eastern block of the college campus in view of a large number of students admitted in the CBCS system. IQAC feels it will be helpful for smooth functioning of classes considering increasing number of students as well as large number of interdisciplinary subjects under CBCS system. Large number of classes will accommodate large number of students and arrangement of parallel classes.

Agenda 3: Approval for submission of requisition for the creation of Non-Teaching Post

Discussion

Due to shortage of non-teaching staff smooth functioning of day-to-day office activities are hampered. Principal reminded that IQAC has already requested GB to submit the requisition for creation of non-Teaching posts to the State Government and it is ready for approval.

Resolution:

Due to shortage of non-teaching staff, IQAC recommends GB regarding the approval for submission of requisition for the creation of Non-Teaching Post for the smooth functioning of college office, Laboratories and library. IQAC requests GB to take necessary steps in this matter to resolve the crisis arising due to acute shortage of Non-Teaching staff.

Agenda 4: Academic Administrative Audit

Discussion:

Members of IQAC appreciated the successful completion of Academic Administrative Audit. The audit report duly reviewed and verified with utmost satisfaction.

Resolution: -

It has been approved by the IQAC.

Agenda 5: Proposals from British Institute & WEBEL

Discussion:

Coordinator informed that a few proposals are there for certificate course on Communicative English in collaboration with the British Institute and on GIS and REMOTE SENSING organized by WEBEL OPSIS GEOMATICS ACADEMY. Members agreed that these types





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of courses will develop the communication power and basic computer knowledge of our students which will help them in future life. So there is no objection to approve the courses.

Resolution:

College will take initiative to arrange the proposed value-oriented courses and seminar on Communicative English under the aegis of IQAC.

Agenda 6: Appreciation of a student as a National Athlete Champion.

Discussion:

One of our beloved student Pallabi Halder emerged as a National Athlete of repute. Member of IQAC warmly appreciated her splendid endeavour.

Resolution:

IQAC decided that as a mark of appreciation a pair of sports shoe will be handed over to her by our IQAC chairperson Principal Dr. Nepankar Hazra

Meeting ended with vote of thanks to the Chair.

Venue: - IQAC Room


Coordinator, IQAC

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Enlightenment through Education

Date: 25.02.19

Respected Sir/ Madam,

An IQAC meeting is convened on 05.03.19 at 2.30 p.m. to discuss the following topic.

Topic:

1. Formation of different sub-committees
2. Discussion regarding land purchase
3. Publication of multidisciplinary journal
4. Seminar on Ethical Values.

Venue: IQAC Room.

Your esteemed presence is solicited.


Coordinator, IQAC

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Enlightenment through Education

A meeting of the Internal Quality Assurance Cell is held today on 05.03.2019 in the presence of the following members:

1. Dr. Nepankar Hazra, Principal, Chairperson of IQAC
2. Jayati Bhattacharya Ghosh, Teacher Member
3. Prof. Ajanta Chakrabarti, Teacher Member
4. Prof. Gourab Sinha, Teacher Member
5. Prof. Subrata Kumar Rana, GB Member
6. Prof. Monalisa Mustafi, Teacher Member
7. Dr. Arghyadip Roy, Teacher Member
8. Prof. Debashis Dassharma, Member from Management
9. Dr. Goutam Bit, External Member

The Chairperson of IQAC took the chair and the meeting started with his due permission.

At the outset, the proceeding of the last IQAC meeting held on 26.11.2018 is read and confirmed.

Agenda 1: Formation of different sub-committees

Discussion

Members of IQAC feels that reconstruction of different subcommittees like finance committee, purchase committee etc. are required urgently for the smooth running of the administrative functions of the college. The formation of these committees is even more important for the decentralization of the administration and to create a camaraderie among different stakeholders. The idea of participative management in the running of the administration lies at the core of our action, policy and execution.

Resolution

The recommendation of the IQAC for the reconstitution of these committees is accepted unanimously and Principal is requested to take appropriate action.





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Agenda 2: Discussion regarding land purchase

Discussion

Principal seek opinion from the members of IQAC about purchase of the college adjacent land as he has already communicated the land owner for the same. Members opined that if the price of the land is permissible by the finance committee and the legal part of the land is verified by an expert, it will be very important step for the development of our college in near future.

Resolution

IQAC recommends the purchase of land for the lateral extension of college campus.

Agenda 3: Publication of multidisciplinary journal

Discussion

Coordinator suggested for the publication of a multidisciplinary journal with ISSN as it will enrich our knowledge. All the members appreciated and accepted it gladly as the proposed journal will encourage our respected teachers to exchange and share their knowledge in research and innovative thinking. Research and publication sub-committee will take the required action.

Resolution

IQAC requested GB for the approval of publication of the proposed journal. It is decided that the first issue will be published with the writings of our college teachers only.

Agenda 4: Seminar on Ethical Values

Discussion

One of the IQAC member, Dr. Arghyadip Roy suggested that along with the curriculum activities of the college a need of inserting ethical values among students has to have some its importance as value has taken a backseat not only among students but probably in the society as a whole. It was decided IQAC would to arranging one seminar on ethical values in the institution as soon as possible as symbolic step towards instilling values among students.





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Resolution

The IQAC of our college has unanimously decided to hold a seminar on ethical values and Dr. Brojogopal Roy is going to deliver a lecture on 12/04/2019 in the topic “Relevance of ethical values in building relationship”.

Meeting ended with vote of thanks to the Chair.

Venue: - IQAC Room


Coordinator, IQAC

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Date: 30.04.19

Respected Sir/ Madam,


An IQAC meeting is convened on 07.05.19 at 2.30 p.m. to discuss the following topic.

Topic:

1. CAS related discussion
2. To discuss the present status of RUSA 2.0 development project
3. To discuss the matter regarding Teaching Post Creation

Venue: IQAC Room.

Your esteemed presence is solicited.


Coordinator, IQAC

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A meeting of the Internal Quality Assurance Cell is held today on 07.05.2019 in the presence of the following members:

1. Dr. Nepankar Hazra, Principal, Chairperson of IQAC
2. Jayati Bhattacharya Ghosh, Teacher Member
3. Prof. Ajanta Chakrabarti, Teacher Member
4. Prof. Gourab Sinha, Teacher Member
5. Prof. Subrata Kumar Rana, GB Member
6. Prof. Monalisa Mustafi, Teacher Member
7. Dr. Arghyadip Roy, Teacher Member
8. Prof. Debashis Dassharma, Member from Management
9. Dr. Goutam Bit, External Member

The Chairperson of IQAC took the chair and the meeting started with his due permission.

At the outset, the proceeding of the last IQAC meeting held on 05.03.2019 is read and confirmed.

Agenda 1: CAS related discussion

Discussion

IQAC Coordinator apprises that all modalities of PBAS related to Career Advancement Scheme of the following five teachers are completed and are ready to be placed for Screening.

1. Prof. Jyotsna Bhattacharya Mallick, 2. Prof. Subrata Kumar Rana, 3. Prof. Priyaranjan Sarkar, 4. Dr. Brajagopal Roy, 5. Dr. Arghyadip Roy

Resolution

The Principal is requested to place the issue in the Governing Body for the formation of Screening Committees for Career Advancement of the respective teachers.





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Agenda 2: To discuss the present status of RUSA 2.0 development project

Discussion:

On the request of the Coordinator, Principal narrates the present hindrances that are being faced to execute the development projects under RUSA 2.0 grant. He mentions that construction work is being delayed due to some orders issued by the Government of West Bengal which states that Public Works Department will be the only executing agency for RUSA projects. The College has submitted the DPR vetted by the Hooghly Zilla Parishad but unfortunately the cannot execute the project.

The members express deep concern regarding the crisis thus created and urges the Principal to communicate with the PWD at its earliest.

Resolution

The Principal is requested to discuss the issue in the next Governing Body meeting so that the crisis can be resolved. He is further requested to communicate with the Executive Engineer, PWD, Hooghly so that the execution work under the RUSA 2.0 Head “New Construction” is initiated at its earliest.

Agenda 3: To discuss the matter regarding Teaching Post Creation

Discussion:

The Coordinator, being anxious of the hardships faced by various departments in managing the academic affairs of CBCS, enquires on the status report on Teaching Post Creation. The Chairman informs that in spite of various appeals and applications to the office of the Honourable DPI any positive results are yet to be reached.

Resolution

The Principal is requested to explore all possible administrative measures to create necessary teaching posts in the College.

Meeting ended with vote of thanks to the Chair.

Venue:- IQAC Room


Coordinator, IQAC

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